



MTA Police Department
Records Section
(212) 878-1137

Instructions: In order to find the record you are requesting you **MUST** furnish all required information. Verification of your request cannot be made without this information.
Note: There is NO fee for copies of Police Reports.

Complaint Number	Date Reported to Police	Time (if known)	Exact Location of Crime or Loss

This report concerns Description:
Crime _____
Lost Property _____
Other _____
Please describe _____

Full name of complainant/ victim as reported to police _____

Person (i.e. Aided, Victim, Attorney, Investigator) requesting the records	Comments, concerns and/or involvement in the case.
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Date and time of crime or loss if different than date of report _____ DATE _____ TIME _____

Name of Officer who received your report (if known) _____

Any additional information which may aid in searching for your record _____

_____ Daytime Telephone _____

Signature	Date
Mail record to (if different than above)	PLEASE MAIL COMPLETED FORM TO: METROPOLITAN TRANSPORTATION AUTHORITY POLICE DEPARTMENT RECORDS SECTION 347 MADISON AVENUE 9th Floor NEW YORK, NY 10017