LONG ISLAND RAIL ROAD LETTER OF NO OBJECTION GUIDELINES

In order to process a request for a “Letter of No Objection” (exceptions) for any new construction/demolition project(s), the Long Island Rail Road (LIRR) Engineering Department requires the following submissions for review and evaluation:

Submit electronically, a cover letter, on company letterhead, to LIRR requesting a Letter of No Objection from the LIRR for the proposed project, a description of the scope of the work, and where and when the work will be performed. The letter is to be addressed to:

Donna L. Dill, PE, Managing Engineer – Civil Inspection
MTA Long Island Rail Road
Hillside Support Facility
93-59 183rd Street, Mail Code 3143
Hollis, NY 11423

The attachments with your submittal package must include the following:

1. Aerial maps, site and location plan(s) of proposed building structure(s), including all dimensions, elevations, cross-sections, and identify LIRR Right-of-Way. If applicable, identify fence or retaining wall structure(s), and aerial utilities including poles I lines at or near LIRR Right of Way (ROW).

2. Property Survey Plans. Plans are to be less than twelve (12) months old and must be signed and sealed by a NY State Licensed Surveyor.

3. Copy of Building Documents submitted to the Building agency.

4. Submit complete set of half size, 100% design drawings, for LIRR review. All drawings must be signed and stamped by NYS Licensed Professional Engineer. Electronic copies of drawings in CADD or .pdf format are acceptable.

5. Name of Contact person, telephone number and email address.

Request for a Letter of No Objection is to be emailed to LIRREngLONORequest@lirr.org.