





Staff Summary

Subject County of Westchester Employer-Based Shuttle Agreement	
Department Operations Planning and Analysis	
Department Head Name Bennett Cornelius	
Department Head Signature <i>Bennett M. Cornelius</i>	
Project Manager Name Donna Y Mason	Program Manager Name

Date December 11, 2023
Vendor Name N/A
Contract Number N/A
Contract Manager Name N/A
Table of Contents Ref#

Board Action					
Order	To	Date	Approval	Info	Other
1	M-N Comm. Mtg.	12/18			
2	MTA Board Mtg	12/20			

Internal Approvals			
Order	Approval	Order	Approval
4	President 	2	Vice President & General Counsel 
1	Executive Vice President & COO 	3	MNR Financial Liaison 

Internal Approvals (cont.)							
Order	Approval	Order	Approval	Order	Approval	Order	Approval

PURPOSE:
To obtain MTA Board approval for Metro-North to amend the Westchester County Department of Public Works & Transportation (“WCDPW&T”) Employer-Based Shuttle Agreement pursuant to Amendment No. 8 to extend the term of the Agreement to December 31, 2024, and to pay the 2022 payment due and owing to WCDPW&T in the amount of \$58,413.60.

DISCUSSION:
On June 1, 1997, Metro-North and WCDPW&T entered into an agreement for WCDPW&T to operate and Metro-North to partially subsidize the Employer-Based Shuttles that provide connecting bus service to and from Metro-North train stations serving the corporate parks along Westchester Avenue and Routes 119 and 120 in Westchester County, with the goals of increasing ridership on Metro-North trains and promoting public transportation. Most of the source of the ridership originates from Metro-North stations in the Bronx, and these shuttles provide a service for reverse commuters with employment in the County. Subsequently, Metro-North and WCDPW&T entered into Amended and Restated Agreements, which ultimately extended the terms of the original contract to December 31, 2021. Metro-North and WCDPW&T now wish to further extend this agreement through December 31, 2024. This extension will maintain the same terms as the prior Amendments. In addition, Metro-North seeks authorization to make a past due payment for FY2022 in the amount of \$58,413.60, which payment was inadvertently not paid as a consequence of the global pandemic and the lack of an amendment covering FY2022. The amount of the annual payments is based on ridership and the CPI Index. Metro-North intends to engage its marketing partners to further publicize these shuttles to increase ridership. In addition, Metro-North will be working with Westchester County to rationalize the connecting services with the goal of recommending different alternatives after 2024.

BUDGET IMPACT:
The flat rate established for the Employer-Based Shuttles provides Metro-North Railroad with a predictable yearly WCDPW&T payment which is included in its Operating Budget. The shuttle buses serve to increase railroad ridership and promote reverse commutation.

RECOMMENDATION:

That the MTA Board grant approval for Metro-North Railroad to amend the WCDPW&T Employer-Based Shuttle Agreement pursuant to Amendment No. 8 to extend the term of the Agreement to December 31, 2024, and to pay the 2022 payment due and owing to WCDPW&T in the amount of \$58,413.60.

The legal name of MTA Metro-North Railroad is Metro-North Commuter Railroad Company