

Procurement Task Force Update

NYCT Operating Service Contracts – Expediting Process & Timeline

Targeting total timeline of 132 days

Reduction from original timeline of 146 days (53%)

Originally 278 days from requisition to award

Initiatives with Achieved Reductions

Procurement time to tabulate bids

Time for Law Dept. to review contract documents, by using electronic transmission & markup

Streamlining MWBE goal assignment, utilization plan review and waiver approvals

Initiatives in Progress

Reducing time to prepare biddable scopes

Reducing time to assign insurance requirements and review insurance submittals

Expediting paperwork approval process using electronic routing system

Next Steps: Examine NYCT RFP process & use applicable initiatives to reduce RFP timeline

