

## **Appendix H:**

## **Process and Public Participation**

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## **APPENDIX H-1**

### **COMPREHENSIVE COMMUNICATIONS AND COORDINATION PLAN (CCCP)**

# **Comprehensive Communications and Coordination Plan (CCCP) MTA/LIRR EAST SIDE ACCESS PROJECT (Phase I)**

## **Introduction**

The Comprehensive Communications and Coordination Plan (CCCP) is a crucial element in the success of the MTA/LIRR East Side Access Project. Implementation of this plan will play a key role in achieving support for this project from the public as well as the many agencies involved.

As its name indicates, the CCCP stresses **comprehensive communications** with the public and all interested and affected parties. It will also be an essential component of an ongoing **coordination** effort with the agencies directly involved in the project. This includes providing a smooth transition from the recently conducted Major Investment Study (MIS) and establishing direct lines of communication among the Environmental Consultant (EC) Team, the Program Manager that has oversight responsibilities for the project throughout its duration, and the Tunnel and Systems Engineering Design Consultants that will provide engineering services. It also includes ensuring that all interested agencies throughout the metropolitan region understand the project and their roles in its development, and that they support its completion.

## **II. The CCCP**

The primary goal of this plan is to create a dynamic public forum for the discussion of issues and exchange of information about the MTA/LIRR East Side Access Project. This outreach effort includes a variety of techniques and tools customized to reach, and respond to, a wide range of interested parties. Emphasis at this point is on Phase I - the completion of the Environmental Impact Statement (EIS) and receipt of the Record of Decision (ROD). However, the plan is intended to set the stage for continued and extensive public involvement as the MTA/LIRR East Side Access moves into design and construction.

The plan will also satisfy the statutory public participation requirements for the EIS process, including those of the National Environmental Policy Act (NEPA).

The public and agency scoping required by NEPA was performed during the MIS process in July 1995 and will not be held again. The public scoping meetings were held in Commack, Mineola, and Manhattan.

The plan provides a variety of additional opportunities for the public and the agencies to comment on the EIS scope early in the environmental process. Components of the plan include printed products intended to disseminate relevant project information to as broad an audience as possible, including the media, to large-scale meetings designed to share information and solicit input, to small-scale activities to encourage active participation by both technical and citizen advisory committees and customized presentations to groups representing particular interests, such as community boards and business and environmental groups.

The accompanying schedule is an integral part of this plan. It has been carefully developed to ensure ongoing public awareness of the MTA/LIRR East Side Access Project and the results of the EIS.

The CCCP is a blueprint for the public involvement program. It will be monitored to ensure that it remains focused and deals appropriately with project issues as they emerge. Monthly progress reports submitted to the MTA/LIRR by the EC will highlight activities performed during the previous month, activities planned for the following month, and issues that must be resolved to ensure the plan's success. The CCCP is designed to be dynamic; it will be reviewed on a regular basis and revised as needed.

### **III. Advisory Committees**

A Technical Advisory Committee (TAC) and Citizen Advisory Committee (CAC) will be reconstituted from the memberships of these committees for the MIS and appropriate representatives will be added. Both committees will provide regularly scheduled review and input as the study proceeds. The membership lists are included in the appendix.

As the schedule indicates, both the TAC and the CAC will be activated in January 1999. Review of the technical data with the TAC will precede discussions with the CAC to ensure that the material presented is technically complete and accurate. Possible subjects for several of these meetings are indicated on the schedule. Their content is designed to be flexible to respond to the needs of the project as it develops as well as the desires of the TAC and CAC.

#### ☐ **Technical Advisory Committee**

The TAC members will be charged with reviewing the technical data pertinent to the study and sharing their expertise and any relevant data available from their respective agencies. This committee will comprise representatives of transportation, environmental, and planning agencies at the federal, state, and local levels; municipal officials; and NYMTC. They will meet once a month, except during July and August, for a total of sixteen times during the project to ensure their ongoing involvement.

#### ☐ **Citizen Advisory Committee**

The CAC members will serve as a sounding board for the review of project issues as they affect the community and will also serve as primary liaisons between their organizations and the project team. This committee will comprise representatives from affected community boards and environmental, civic, public interest, and transportation advocacy groups; public officials, members of business, labor, real estate, and economic development organizations; people from organizations representing under-served populations and persons with special transportation needs; and other interested individuals. The CAC may also form subcommittees to address specific issues, e.g., construction or commuter-related concerns. The CAC will meet eight times during the life of the project.

### **IV. General Information Meetings for the Public**

The purpose of the general information meetings is to keep the public informed at regular intervals and solicit its input. Presentations will be made using a combination of slides, boards, and printed materials. Members of the public will be invited to ask questions and comment both at the meetings and via comment cards to be returned to the study team. The use of comment cards will facilitate communication, particularly for those individuals who hesitate to speak in public.

Three rounds of four meetings are scheduled to reach as large an audience as possible throughout the immediate project area. Convenient, accessible locations will be identified in Manhattan, Queens, Nassau, and Suffolk counties for these meetings. As the schedule indicates, Public Meeting #1 will occur during a two-week period in February 1999, and will consist of an update of the project since the MIS, a description of the EIS process, and an explanation of the project in the context of other related activities in the region (e.g., MESA, the Lower Manhattan Access Project, and the West Side Access Project). Representatives from these other efforts may be invited to participate. Public Meeting #2, scheduled for a two-week period in June 1999, will focus on the results of the EIS Study to date, and Public Meeting #3, scheduled for

November 2000, will update these results and cover any new activities.

In addition, Metro-North commuters will be reached through two rounds of two meetings each (one in Westchester and one in Connecticut). These meetings will be similar in content to Public Meetings #1 and #3, mentioned above, with special attention to the impacts of the MTA/LIRR East Side Access Project on Metro-North operations. In all cases, the public will be encouraged to attend these public meetings through advertisements in local and citywide newspapers and announcements to all persons and organizations on the project's comprehensive mailing list. This mailing list is expected to include over 1,000 addresses, and will include people and organizations concerned about Metro-North's operations. It will be based on the mailing list for the MIS, supplemented with names and addresses from Metro-North's mailing list, and will be regularly updated as appropriate. Seat drops will also be used on trains to announce meetings, as well as posters at stations.

## **V. Public Hearings**

Public hearings are recommended by NEPA to provide a formal opportunity for public review of the Draft EIS (DEIS) results. Public hearings will be held in Manhattan, Queens, Nassau, and Suffolk counties at convenient and accessible locations during a two-week period, scheduled for February 2000.

To reach the widest possible audience, notices will be published in the Federal Register, New York State's Environmental Notice Bulletin and State Register and in local and citywide newspapers; announcements will be sent to all persons and organizations on the project mailing list; and seat drops on LIRR and Metro-North trains and posters will be used. Copies of the DEIS will be available for public review at designated locations, such as libraries, throughout the study area.

The public hearings will be documented by a court reporter, including all public testimony. Public comments will also be solicited during a comment period, which will extend 30 days after the last public hearing.

## **VI. Communication Between MTA/LIRR and the Federal Transit Administration**

Frequent and comprehensive communication between the MTA/LIRR and the Federal Transit Administration (FTA) is essential to ensure all concerns are addressed in the EIS so that a timely Record of Decision (ROD) will be issued. The following protocol has been established for the project team:

- ✓ All team members, including the EC, subconsultants, etc., discuss issues with the PM

- ✓ The PM raises any concerns with the MTA/LIRR senior project staff
- ✓ The MTA/LIRR senior project staff, working through the MTA's Director of Grant Management, communicate with the FTA.

## **VII. Printed Materials**

Printed materials that can be mailed to all the addresses on the project mailing list as well as handed out at meetings about the project will be essential to communicate to a broad audience about project issues. These materials will be designed to generate excitement over the project as well as to communicate information about it. This CCCP assumes that a dynamic, creative project logo for use by all team members (EC, PM, GEC) will be developed. This logo will be essential to creating a project image that appeals to the public.

### ☐ **Fact Sheets**

A series of two-sided, 8-1/2" X 11" fact sheets is planned, with each fact sheet focusing on a single subject. They will be concise, informative, and pitched to appeal to a broad audience, and will use graphics and photos to illustrate important points. As the schedule indicates, they will be distributed at key points throughout the EIS Study.

Although actual content will be decided as the project proceeds, the following topics are anticipated:

- ✓ Project update/EIS process
- ✓ Conduct of field work - environmental investigation
- ✓ Conduct of field work - vibrations study
- ✓ Project effects on Manhattan
- ✓ Project effects on Grand Central Terminal
- ✓ Project effects on Queens/Long Island
- ✓ Project effects on Metro-North operations and on LIRR operations.

### ☐ **Information Package**

An information package will be prepared for distribution on meetings. An attractive folder cover that identifies with the project will be designed. The folder will have pockets on both inside pages to hold printed materials. Color project information sheets will be prepared as inserts for the project folder. Each sheet will be topic specific and contain illustrative graphics.

## **VIII. Web Page**

Use of the Internet is deemed essential for a project of this magnitude and duration. The EC Team has reviewed possible host sites to determine the best location for the MTA/LIRR East Side Access Project. These include web sites operated by NYMTC, the MTA, the LIRR, the New York City Department of Planning, the New York City Department of Transportation, and the New York State Department of Transportation. The MTA site has been chosen as the web page location because it is the most obvious location for this project and the information about the LIRR is readily accessible from the MTA home page. Of course, the MTA/LIRR East Side Access web page will be linked to the LIRR Home Page and other appropriate project and agency web sites to ensure maximum accessibility.

The web site will include all the printed materials previously described, as they become available, as well as the videos. In addition, a calendar will be kept up to date listing project activities and all scheduled meetings and presentations. Contacts will be identified to respond to requests for other information (via e-mail, telephone, or surface mail). Results of the EIS Study will be shown, as appropriate, and the Executive Summary of the EIS may be posted at the end of the study.

## **IX. Presentations**

A wide range of organizations and public interest groups have expressed interest in this project. Approximately 40 presentations will be made to groups in the region, with time allocated for individuals to comment on the EIS process and the project in general. To be most effective, presentations have been scheduled to focus on certain time periods (listed below and shown on the schedule):

- ✓ January 1999
- ✓ April - June 1999
- ✓ September - October 1999
- ✓ February - May 2000

Presentations to, or informal meetings with, the following groups are expected to be held:

- ✓ Community boards and borough boards
- ✓ Business, transportation, civic, and environmental organizations (e.g., the NYC Partnership and Chamber of Commerce, New York Building Congress, General Contractors Association, Association for a Better New York, Long Island Association, PCAC/Long Island Rail Road Commuter Council, Westchester Association, Southwest Regional Planning Agency, Mid-Hudson Transportation Coordinating Council)



- ✓ Other interest groups (e.g., the Regional Plan Association, Tri-State Transportation Campaign)

Requests for meetings beyond those identified by the study team will be referred to the LIRR's Public Affairs Officer (PAO). In addition, all requests from the media will be referred to the PAO.

## **X. Agency Coordination**

The MTA/LIRR East Side Access Project will require a high degree of agency coordination for a variety of reasons including: applicable Federal, state and local regulations and requirements must be met; permits and approvals for specific construction and relocation needs must be secured; and an exchange of information is required among agencies and MTA/LIRR East Side Access project team members during each phase of the project.

The MTA/LIRR will take the lead in developing an ongoing dialogue with the Federal Transit Administration (FTA) to resolve issues that could hinder obtaining the Record of Decision (ROD) in a timely manner. During Phase I, project team members will meet with the FTA oversight officers and environmental specialists to gain consensus on the approach and scope for the Draft and Final EIS review.

Other agencies will also be continually and heavily involved in this project from now through final construction requiring a level of interface beyond the involvement identified to promote active involvement and establish meaningful working relationships between project team members and the regulatory, railroad, and transit agencies.

### **□ Regulatory Agencies**

A kick-off meeting comprised of representatives of Federal, state and local agencies that may potentially be involved in any phase of the MTA/LIRR East Side Access Project is proposed for January 1999. The purpose of the meeting is to introduce project team members, present an overview of the project and the timetable for EIS and project completion, and establish interface points with various agencies.

The New York State Department of Environmental Conservation (NYSDEC) and the New York State Historic Preservation Officer (SHPO), for example, will be actively involved in the EIS process, and their involvement will continue through final construction as they monitor commitments for mitigation. An official liaison in both of these offices will be established and regular meetings will begin with them in the near future. The Landmarks Preservation Commission, the U.S. Environmental Protection

Agency (EPA), and NYMTC will also require ongoing dialogue. Additionally, technical specialists will require meetings with individual agencies on an as needed basis.

The kick-off meeting will be established through the Program Manager, as will meetings with individual regulatory agencies when the need for each meeting is identified.

Preliminary engineering will determine the specific permits and permitting agencies to be contacted. The agencies that must be involved to secure the Record of Decision are included. The Technical Advisory Committee will participate in the regulatory agency process.

#### **❑ Railroad and Transit Working Committees**

Working Committees will be formed at each of the following agencies:

- ✓ LIRR
- ✓ Metro-North Railroad
- ✓ New York City Transit
- ✓ Amtrak
- ✓ New Jersey TRANSIT
- ✓ New York & Atlantic Railway

Some of these organizations will require representation by more than one department. For example, the LIRR and Metro-North will have representatives from their Capital Program, Operations, Planning, and Safety departments, while Amtrak, NJ TRANSIT, and New York & Atlantic Railway may only need one coordinator each.

The objective of the meetings will be to understand the operating requirements of these agencies and the potential effects of the project on railroad and transit operations. One-on-one contacts with matching technical knowledge will be established between key project team members and agency personnel. Regular committee meetings will be established through the Program Manager with smaller working meetings and site visits scheduled on an as needed basis directly through the agreed to point person from the project team.

## **☐ Public Affairs Task Force**

As part of the Program Management function, a Public Affairs Task Force will be created to include representatives from the rail and transit agencies that will be affected by the MTA/LIRR East Side Access Project. This Task Force will provide a consistent and informed voice from the start of the project, during the EIS phase, through design and construction, to the opening of the new LIRR service into Grand Central Terminal.

The creation of the Task Force provides the project with bi-directional communication to various groups within the rail/transit network. By soliciting cooperation during the earliest stage, and acknowledging that there are diverse and at times conflicting concerns among the agencies, the project will be able to proceed more smoothly. The Task Force will be kept up to date with the milestones and issues associated with the MTA/LIRR East Side Access Project, and it will be a source of input to the materials produced for release to the public such as the brochures, fact sheets, web page and videos.

Task Force meetings will take place approximately once a month. Task Force members are listed in the Appendix.

## **XI. Review/Approval Protocols**

Timely reviews and approvals of the material being produced as part of this plan are crucial to its successful execution. The large number of activities proposed within a relatively tight time frame require that comments from those with review responsibility be received as stated in this plan.

All materials will be submitted to the Program Manager, who will in turn distribute them to the appropriate parties. Coordination with the MTA and among the involved MTA organizations, including the review of materials by legal representatives, will be the joint responsibility of the MTA/Program Manager.

To maintain the attached schedule, the following review periods/approvals are required:

**Public Meetings:** The contents of each public meeting and its timing must be approved six weeks prior to the meeting to permit time to arrange for facilities, notify the public, etc.

**Fact Sheets:** Comments on each fact sheet must be submitted to the Environmental Consultant within one week of receipt.

**Information Package:** Comments on each information package sheet must be submitted to the Environmental Consultant within two weeks of receipt.

**Web Page:** Comments about the design of the web page must be submitted to the Environmental Consultant within one week of receipt. Updates must be approved one week before they are made.

**TAC/CAC Meetings:** Approval of the content, date, and location of each of these meetings must be received by the Environmental Consultant three weeks prior to each meeting.

**Presentations:** A protocol for approval of the 40 presentations planned for specific groups will be established when more information is available about them.

### **Roles and Responsibilities**

The following matrix has been developed to clarify the respective roles and responsibilities of the organizations and consultants involved in the MTA/LIRR East Side Access Project (Phase I). The matrix can be summarized as follows:

- ◆ The EC (AKRF) and its public involvement subconsultant (HSH) will have primary responsibility for scheduling, making arrangements for, and documenting the TAC and CAC meetings, all public meetings, the public hearings, and individual presentations.
- ◆ The LIRR/MTA will be responsible for approving these meetings and their proposed content.
- ◆ The Public Affairs Task Force will be responsible for reviewing all materials for the public, including fact sheets, brochures, videos, and the web page.
- ◆ The Program Manager will have overall responsibility for the Public Affairs Task Force, the Interagency Task Force, and other agency coordination.

**Roles and Responsibilities Matrix  
MTA/LIRR Grand Central Connection Project  
Phase I**

Role	Responsibility			
	LIRR/MTA	PM	EC	Public Affairs Task Force
<b>CCCP</b>				
Draft			X	
Review	X	X		X
Approve	X	X		
Implement	X	X	X	
<b>CAC Meetings</b>				
Schedule			X	
Arrange			X	
Document			X	
Attend	X	X	X	
Approve	X	X		
<b>TAC Meetings</b>				
Schedule			X	
Arrange			X	
Document			X	
Attend	X	X	X	
Approve	X	X		

Role	Responsibility			
	LIRR/MTA	PM	EC	Public Affairs Task Force
<b>Public Information Meetings</b>				
Schedule			X	
Arrange			X	
Document			X	
Attend	X	X	X	
Approve	X	X		X
<b>Public Hearings</b>				
Schedule			X	
Arrange			X	
Document			X	
Attend	X	X	X	
Approve	X	X		X
<b>Fact Sheets</b>				
Draft			X	
Comment	X	X		X
Revise			X	
Approve	X	X		X
Produce			X	
Distribute			X	

Role	Responsibility			
	LIRR/MTA	PM	EC	Public Affairs Task Force
<b>Brochures</b>				
Draft			X	
Comment	X	X		X
Revise			X	
Approve	X	X		X
Produce			X	
Distribute			X	
<b>Videos</b>				
Draft			X	
Comment	X	X		X
Revise			X	
Approve	X	X		X
Produce			X	
Distribute			X	
<b>Web Page</b>				
Design			X	
Approve	X	X		X
Update			X	
Approve				X
Maintain			X	

Role	Responsibility			
	LIRR/MTA	PM	EC	PATF
<b>Presentations</b>				
Create			X	
Schedule			X	
Arrange			X	
Document			X	
Attend	X	X	X	
Approve	X	X		X
<b>Public Affairs Task Force Meetings</b>				
Schedule		X		
Arrange		X		
Document		X		
Attend	X	X	X	X
Approve	X			
<b>Regulatory Agency Meetings</b>				
Schedule		X		
Arrange		X		
Document		X		
Attend	X	X	X	
Approve	X			
<b>Railroad &amp; Transit Working Committees</b>				
Schedule		X		
Arrange		X		
Document		X		
Attend	X	X	X	
Approve	X			



## **APPENDIX H-2**

### **CITIZENS ADVISORY COMMITTEE MEMBERS**

**MTA/LIRR EAST SIDE ACCESS CITIZENS ADVISORY COMMITTEE MEMBERS**

<b>Company</b>		<b>Contact</b>	<b>Title</b>
42nd Street Development Corporation	Mr.	Fred Papert	President
American Planning Association	Mr.	Carl Perrera	
Auto Free New York	Mr.	George Haikalis	
Automobile Association of America (AAA)	Mr.	James McGowan	
Bechtel Corporation	Ms.	Audrey Heffernan	
	Borough		
Bronx Borough President's Office	President	Hon. Fernando Ferrer	Borough President
Brooklyn Borough President's Office	Mr.	Michael Rossmly	
Brooklyn Borough President's Office	Mr.	George Synafakis	
Brooklyn Community Board # 12	Mr.	Alan J. Dubrow	Chairperson
Brooklyn Community Board #2	Mr.	Robert Evans	Chairperson
Brooklyn Community Board #3	Ms.	Marjorie Matthews	Chairperson
Brooklyn Community Board #5	Mr.	Earl Williams	Chairperson
Brooklyn Community Board #8	Ms.	Mable Boston	
Brooklyn Economic Development Corporation	Mr.	Abner Larrieux	Director
Brotherhood of Locomotive Engineers	Mr.	Robert M. Evers	General Chairman
Capital Review Board	Mr.	Robert M. Harding	Budget Director
Columbia University	Mr.	Mr. Daniel Cesano	
Commission for the Blind & Visually Handicapped	Mr.	Anthony DiAngelo	
Committee for Better Transit	Mr.	Stephen Dobrow	President
Community Board # 14	Mr.	Jonathan L. Gaska	District Manager
Connecticut Department of Transportation	Mr.	Harry P. Harris	Bureau Chief
Connecticut Department of Transportation	Mr.	James F. Sullivan	Commissioner
Councilman Eristoff's Office	Mr.	Ted LaBarbera	
Councilman Miller's Office	Mr.	Alex Villamar	
CT-Metro North Shoreline East Rail Commuter Council	Mr.	Rodney Chabot	Chairman
Dutchess County	Hon	Hon. William R. Steinhaus	County Executive
East Side Access Project	Tanya	Tanya Freeman	Environmental Engineer
East Side Association Inc.	Ms.	Leslie Slocum	Executive Vice President
East Side Coalition on Airport Access	Mr.	Richard Eyen	
Eastern Paralyzed Veterans Association	Ms.	Jessica Gonzalez	
Empire State Passengers Association	Mr.	Brendan B. Read	Long Island Coordinator
Environmental Action Coalition	Mr.	Paul Berizzi	Executive Director
ESPA	Mr.	Barry Adler	
General Contractors Association	Ms.	Rita Schwartz	Director
General Contractors Association of New York, Inc.	Mr.	Frank McArdle	Managing Director
Grand Central Partnership	Mr.	Donald Bussolini	
Grand Central Partnership	Mr.	Richard Loconte	
Grand Central Partnership	Mr.	Lowell J. Tooley	Interim President
International Union of Operating Engineers Local 14	Mr.	Joe Rizzuto	
-International Union of Operating Engineers, Local 15	Mr.	Tom McGuire	President & Business Manager
LIC Business Development Corporation	Mr.	Thomas Knierim	Executive Director
LIC Business Development Corporation	Mr.	John West	
LIRR Citizens Advisory Committee	Mr.	Robert Francis	
LIRR Commuters Council	Mr.	Lawrence Silverman	Chairman
Long Island Board of Realtors	Mr.	Joseph Mottola	CEO
Long Island Transportation Management	Mr.	Robert Wilson	
	Borough		
Manhattan Borough President's Office	President	Hon. C. Virginia Fields	Borough President
Manhattan Borough President's Office	Mr.	Robert Kulikowski	
Manhattan Community Board # 4	Mr.	William Kelly	District Manager
Manhattan Community Board # 5	Ms.	Kathy Kinsella	District Manager
Manhattan Community Board # 6	Ms.	Carol Pieper	District Manager
Manhattan Community Board # 8	Ms.	Victoria Caramonte	District Manager
Manhattan Community Board # 9	Ms.	Maritta Dunn	Chairperson

# MTA/LIRR EAST SIDE ACCESS CITIZENS ADVISORY COMMITTEE MEMBERS

Manhattan Community Board #5	Mr.	Joe Clift	
Manhattan Community Board #5	Mr.	Steven F. Wilder	
Manhattan Community Board #6	Mr.	Martin Barrett	
Manhattan Community Board #6	Mr.	Perry Luntz	
Manhattan Community Board #6	Mr.	Lou Sepersky	
Manhattan Community Board #8	Ms.	Barbara J. Chocky	
Metropolitan Transportation Authority	Mr.	Ed Helenius	
Morse Diesel International	Mr.	Vincent Arcuri	Senior Vice President
MTA- Metro-North Railroad	Mr.	Gavin McDonough	
MTA- Metro-North Railroad Commuter Council	Mr.	George Begany	
MTA- Metro-North Railroad Commuter Council	Mr.	Richard Cataggio	Chairman
Nassau County Council of Chambers of Commerce	Mr.	Gary A. Hudes	
New Jersey Association of Rail Road Pasengers	Mr.	Albert L. Papp, Jr.	
New Urban Transportation Systems (NUTS)	Mr.	Bob Olmsted	
New York City Building Congress	Mr.	Richard T. Anderson	President
New York City Fire Department	Mr.	Daniel Nigro	Assistant Chief
New York City Police Department	Officer	William Maynard	
New York City Police Department	Inspector	James McShane	Executive Officer
New York Coalition of 100 Black Woman	Mr.	Robin Bell-Stevens	
New York Society for the Deaf	Ms.	Pearl Johnson	Executive Director
New York State Department of Transportation	Mr.	Peter King	Supervisor of Planning and Development
NJTPA	Mr.	Joel Weiner	Executive Director
NYC District Council of Carpenters	Mr.	Dominic Lavacca	
NYC Partnership	Ms.	Lisa Bellucci	
NYC Partnership & Chamber of Commerce	Mr.	Robert Kiley	President & CEO
NYS Conservation Fund	Mr.	Charles Bevilacqua	
NYS Federation of Hispanic Chambers of Commerce	Mr.	Alfred Placeres	President
OILC	Mr.	Gil Yildiz	
PCAC to the MTA	Ms.	Beverly Dolinsky	Executive Director
PCAC to the MTA	Mr.	Michael Doyle	
PCAC to the MTA	Mr.	William K. Guild	
PCAC to the MTA	Mr.	Robert Schumacher	
Putnam County	Mr.	Hon. Robert J. Bondi	County Executive
Queens Chamber of Commerce	Mr.	Joseph Farber	President
Queens Chamber of Commerce	Ms.	Lucy Nunziato	Executive Vice President
Queens Community Board # 1	Mr.	Mr. George Delis	District Manager
Queens Community Board # 10	Ms.	Rose Pepe	District Manager
Queens Community Board # 11	Ms.	Anne Marie Ryan	District Manager
Queens Community Board # 12	Ms.	Yvonne Reddick	District Manager
Queens Community Board # 13	Ms.	Sally Martino-Fisher	District Manager
Queens Community Board # 2	Ms.	Dolores Rizzotto	District Manager
Queens Community Board # 4	Ms.	Rose Rena-Rothschild	District Manager
Queens Community Board # 5	Mr.	Gary Giordano	District Manager
Queens Community Board # 6	Ms.	Kathleen H. Reilly	District Manager
Queens Community Board # 7	Ms.	Marilyn Bitterman	District Manager
Queens Community Board # 8	Ms.	Diane Cohen	District Manager
Queens Community Board # 9	Ms.	Mary Ann Carey	District Manager
Queens Community Board #1	Mr.	Vinicio Donato	Chairperson
Queens Community Board #11	Mr.	Bernard Haber	Chairperson
Queens Community Board #13	Ms.	Susan M. Noreika	Chairperson
Queens Community Board #14	Ms.	Rosemary Murray	Chairperson
Queens Community Board #2	Mr.	Joseph Conley	Chairperson
Queens Community Board #3	Mr.	George Dickson	
Queens Community Board #3	Ms.	Yale Marienhoff	Chairperson
Queens Community Board #4	Mr.	Subutay Musluoglu	
Queens Community Board #5	Mr.	Vincent Arcuri	Chairman

# MTA/LIRR EAST SIDE ACCESS CITIZENS ADVISORY COMMITTEE MEMBERS

Queens Community Board #5	Mr.	Paul Kerzner	
Queens Community Board #6	Mr.	Steven Goldberg	
Queens Community Board #6	Mr.	Joseph Hennessy	Chairperson
Queens Community Board #9	Ms.	Sylvia Hack	Chairperson
Queens Community Board #9	Ms.	Marie Turley	
Queens Independent Living Center	Ms.	Robin Shaikun	Executive Director
Real Estate Board of New York	Ms.	Deborah Beck	Executive Vice President
Real Estate Board of New York	Ms.	Carol Trezza	
REBNY	Ms.	Elizabeth Gibbs	
Regional Plan Association	Mr.	Jeffrey M. Zupan	
Sierra Club - Atlantic Chapter	Ms.	Marion Rose	
Straphanger's Campaign	Mr.	Gene Russianoff	
Suffolk County Council of Chambers of Commerce	Mr.	Louis Van Den Essen	President
TIAA/CREF	Mr.	William J. Forgione	
Trans. Committee Hauppauge Industrial Assoc.	Mr.	Steve Nelson	Chairman
Transport Workers Union - Local 100	Mr.	Dennis Gallen	Legislative Director
Tri State Transportation Campaign	Ms.	Janine Bauer	
Tunnel Workers Union, Local 147	Mr.	Richard E. Fitzsimmons	
United Transportation Union	Mr.	Michael Canino	General Chairman
Urban Transit Club	Mr.	Alexander S. Bockstein	Chairman
Village of Massapequa Park	Mr.	George Nussbaum	Mayor
West Maspeth Local Development Corporation	Mr.	Frank Principe	Executive Director
	Ms.	Hon. Carmen E. Arroyo	New York State Assemblywoman
	Mr.	Steven Ausnit	
	Mr.	Andrew J. Bergmann	
	Mr.	Richard Birch	Asst. Commissioner of Planning & Development
	Mr.	Hon. Richard L. Brodsky	New York State Assemblyman
	Mary	Mary Joe Bury	
	Mr.	David Cannon	
	Mr.	Hon. Adolfo Carrion	Councilmember
	Mr.	Marcus Cederquist	Rep. to Councilmember A. Eristoff
		Dr. Cho	
	Mr.	Demetrius G. Christophides	
	Senator	Hon. Martin Connor	State Senator
	Ms.	Hon. Lucy Cruz	Councilmember
	Ms.	Hon. Gloria Davis	New York State Assemblywoman
	Ms.	Hon. Rosa DeLauro	Congresswoman
	Mr.	Hon. Nelson A. Denis	New York State Assemblyman
	Mr.	Hon. Ruben Diaz	New York State Assemblyman
	Mr.	Hon. Jeffrey Dinowitz	New York State Assemblyman
	Senator	Hon. Christopher J. Dodd	Senator
	Ms.	Rosalyn Dorn	
	Senator	Hon. Thomas K. Duane	State Senator
	Rich	Rich Einhorn	
	Ms.	Hon. June M. Eisland	Councilmember
	Mr.	Hon. Ronnie M. Eldridge	Councilmember
	Mr.	Hon. Eliot L. Engel	Congressman
	Mr.	Hon. Andrew S. Eristoff	Councilmember
	Mr.	Hon. Pedro Espada	Councilmember
	Mr.	Hon. Adriano Espaillat	New York State Assemblyman
	Mr.	Hon. Herbert D. Farrell, Jr.	New York State Assemblyman
	Mr.	Victor Fetter	
	Mr.	Hon. Wendell Foster	Councilmember
	Ms.	Hon. Kathryn E. Freed	Councilmember
	Mr.	John Fronhofer	
	Ms.	Hon. Sandra R. Galef	New York State Assemblywoman

# MTA/LIRR EAST SIDE ACCESS CITIZENS ADVISORY COMMITTEE MEMBERS

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	Ms.	Hon. Deborah J. Glick	New York State Assemblywoman
	Senator	Hon. Efrain Gonzalez, Jr.	State Senator
	Senator	Hon. Roy M. Goodman	State Senator
	Mr.	Hon. Richard N. Gottfried	New York State Assemblyman
	Mr.	Hon. Alexander B. Grannis	New York State Assemblyman
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	Mr.	Brian Hatch	
	Mr.	Lewis Hitch	
	Ms.	Hon. Audrey G. Hochberg	New York State Assemblywoman
	Mr.	Hon. Stephen B. Kaufman	New York State Assemblyman
	Ms.	Hon. Sue W. Kelly	Congresswoman
	Mr.	Hon. Thomas Kirwan	New York State Assemblyman
	Mr.	Hon. Jeffrey Klein	New York State Assemblyman
	Mr.	Ted LaBarbera	Rep. to Councilmember A. Eristoff
	Mr.	Hugh Lacy	
	Senator	Hon. Vincent L. Leibell III	State Senator
	Senator	Hon. Joseph J. Lieberman	Senator
	Mr.	Hon. Guillermo Linares	Councilmember
	Mr.	Paul Lobo	
	Ms.	Hon. Margarita Lopez	Councilmember
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	Mr.	Patrick Mallon	
	Mr.	Hon. James H. Maloney	Congressman
	Ms.	Hon. Carolyn B. Maloney	Congresswoman
	Mr.	Hon. Patrick R. Manning	New York State Assemblyman
	Mr. & Mrs.	Simi & James Matera	
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	Mr.	Hon. Jerrold Nadler	Congressman
	Ms.	Hon. Catherine T. Nolan	New York State Assemblywoman
	Senator	Hon. Suzanne Oppenheimer	State Senator
	Senator	Hon. David A. Paterson	State Senator
	Mr.	Hon. William Perkins	Councilmember
	Mr.	Hon. James Gary Pretlow	New York State Assemblyman
	Ms.	Hon. Madeline Provenzano	Councilmember
	Ms.	Hon. Cristin Quinn	Councilmember
	Mr.	Hon. Roberto Ramirez	New York State Assemblyman
	Mr.	Hon. Charles B. Rangel	Congressman
	Mr.	Hon. John A. Ravitz	New York State Assemblyman
	Mr.	Hon. Philip Reed	Councilmember
	Ms.	Meg Reed	Rep. to State Senator Connor
	Mr.	Hon. Jose Rivera	Councilmember
	Mr.	Hon. Peter M. Rivera	New York State Assemblyman
	Senator	Hon. David Rosado	State Senator
	Mr.	Hon. Steven Sanders	New York State Assemblyman

# MTA/LIRR EAST SIDE ACCESS CITIZENS ADVISORY COMMITTEE MEMBERS

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	Senator	Hon. Eric T. Schneiderman	State Senator
	Senator	Hon. Charles Schumer	Senator
	Senator	Hon. Larry B. Seabrook	State Senator
	Mr.	Danny Seaman	
	Mr.	Hon. Jose E. Serrano	Congressman
	Mr.	Hon. Sheldon Silver	New York State Assemblyman
	Senator	Hon. Nicholas A. Spano	State Senator
	Mr.	Hon. Michael J. Spano	New York State Assemblyman
	Mr.	Hon. Willis H. Stephens, Jr	New York State Assemblyman
	Mr.	Hon. Scott M. Stringer	New York State Assemblyman
	Mr.	Hon. Edward C. Sullivan	New York State Assemblyman
	Mr.	Matthew Telera	
	Mr.	Hon. Ronald Tocci	New York State Assemblyman
	Mr.	Ron D. Troy	
	Senator	Hon. Guy J. Velella	State Senator
	Mr.	Jess Velona	
	Mr.	Hon. Lawrence A. Warden	Councilmember
	Mr.	Hon. Anthony Weiner	Congressman
	Mr.	Ed Wilkonski	
	Mr.	Hon. Keith Wright	New York State Assemblyman

## **APPENDIX H-3**

### **TECHNICAL ADVISORY COMMITTEE MEMBERS**

**MTA/LIRR EAST SIDE ACCESS PROJECT: TECHNICAL ADVISORY COMMITTEE MEMBERS**

<b>Company</b>	<b>Contact</b>	<b>Title</b>
	Mr. Roger P. Akeley	Commissioner of Planning
	Ms. Joyce Lannert	Commissioner of Planning
	Mr. Andrew Spano	County Executive
Amtrak	Mr. Walter R. Ernst	General Manager Metropolitan Division
Con Edison of New York	Mr. John Bennett	
Con Edison of New York	Ms. Tina Chan	Major Account Representative
Con Edison of New York	Mr. Richard O'Neill	Major Account Representative
Department of City Planning	Mr. Richard Barth	Director, Manhattan Office
Long Island Association	Dr. Dr. Pearl Kamer	Chief Economist
Long Island Association	Mr. Mitchell Pally	V.P. Legislative Affairs
Long Island Rail Road	Ms. Pamela Burford	Director of Planning and External Relations
Long Island Rail Road	Mr. Brian P. Dolan	V.P. Public and Government Affairs
Long Island Rail Road	Ms. Janet Lewis	Director, Government and Community Affairs
Long Island Regional Planning Board	Dr. Dr. Lee Koppelman	Executive Director
Mayor's Office of Envi. Coordination	Ms. Annette M. Barbaccia	Director
Mayor's Office of Transportation	Mr. Robert Grotell	Director
Mayor's Office of Transportation	Ms. Rachel Stern	
Metropolitan Transportation Authority	Mr. Joseph Petrocelli	Chief Financial & Administrative Officer
Metropolitan Transportation Authority	Mr. William Wheeler	Director of Planning
Metropolitan Transportation Authority	Ms. Stephanie Williams	Deputy Director
MTA- Capital Programs	Mr. Francis Landers	
MTA- Long Island Bus	Mr. Neil Yellin	President
MTA- Metro-North Railroad	Ms. Robyn Hollander	Manager, Transp. and Environmental Planning
MTA- Metro-North Railroad	Mr. Richard J. Marcus	
MTA- New York City Transit	Mr. Peter Cafiero	Manager, Rail Planning
MTA- New York City Transit	Mr. Thomas R. Jablonski	Director
Nassau County Planning Department	Mr. Michael Licitra	
Nassau County Planning Department	Mr. Paul F. Ponessa	Director
New York City Department of City Planning	Mr. Floyd Lapp	Director Transportation Division
New York City Department of Transportation	Mr. Naim Rasheed	
New York Power Authority	Mr. Bart Chezar	Manager
New York State Department of Transportation	Mr. Chung-Kuo Chiang	
New York State Department of Transportation	Mr. Peter King	Supervisor of Planning and Development
New York State Department of Transportation	Mr. Dave Putz	Director of Transit Services Bureau
New York State Department of Transportation	Mr. Wayne R. Ugolik	Director of Travel Demand Management
NY Metropolitan Transportation Council	Ms. Michele Bager	
NY Metropolitan Transportation Council	Mr. Jan Khan	Senior Transportation Analyst
NYS Dept. of Environmental Conservation	Ms. Mary Ellen Kris	Regional Director
Office of Management & Budget	Mr. Robert M. Harding	Budget Director
Office of Manhattan Borough President	Mr. Tim Forker	Policy Analyst
Office of Queens Borough President	Mr. Michael Sinansky	Consulting Engineer
Queens Office Department of City Planning	Mr. Dennis Ferris	Director
Queens Office Department of City Planning	Ms. Penny Lee	
Suffolk County Planning Department	Mr. Stephen M. Jones	Director of Planning
The Port Authority of NY & NJ	Mr. P. Clark	
The Port Authority of NY & NJ	Mr. Anthony Cracchiolo	Director, Airport Access Program
The Port Authority of NY & NJ	Mr. Dave Widawsky	Director, ARC
United States Department of Transportation	Mr. Ralph Branche	Area Engineer District A
United States Department of Transportation	Mr. Anthony G. Carr	Deputy Regional Administrator
United States Department of Transportation	Mr. Steven Faust	Office of Planning & Program Development
United States Department of Transportation	Mr. Jon McDade	Director of Planning and Programming
United States Department of Transportation	Ms. Kate Quinn	Intermodal Transportation Coordinator for NYC



## **APPENDIX H-4**

### **LIST OF MEETINGS WITH OPERATING AGENCIES**

## **Rail and Transit Working Committees**

Working committees are comprised of a network of liaisons between project team members and technically knowledgeable agency personnel. They meet to evaluate the project's conceptual design, resolve issues and review progress made in the project. The following rail and transit working committee meetings have been held:

### **New York City Transit (NYCT)**

- |                |  |
|----------------|--|
| April 19, 1999 | <ul style="list-style-type: none"><li>• Overview of the project</li><li>• Access for Impact Testing and surveying in the 63rd Street Tunnel</li><li>• Current plans for the T1A &amp; T2A Extensions</li><li>• As-Built Drawings for the 63rd Street Tunnel</li><li>• Access to the NYCT plans room</li><li>• Status of current work in the lower level of the Tunnel</li><li>• Combined ventilation vs. separate ventilation in the Tunnel</li><li>• Evacuation of the Tunnel</li></ul>   |
| May 18, 1999   | <ul style="list-style-type: none"><li>• Project update</li><li>• Status of the Impact Testing and surveying in the 63<sup>rd</sup> Street Tunnel</li><li>• Access for surveying NYCT areas at Grand Central Station</li><li>• NYCT feedback on plans for the T1A &amp; T2A Extensions at the 63<sup>rd</sup> Street Tunnel</li><li>• NYCT feedback on combined ventilation vs. separate ventilation in the 63<sup>rd</sup> Street Tunnel</li><li>• As-Built drawings for the Superior Reed Building – Northern Blvd.</li><li>• Access to the NYCT plans room</li></ul> |
| June 21, 1999  | <ul style="list-style-type: none"><li>• Status of the Impact Testing, surveying in the 63<sup>rd</sup> Street Tunnel and</li><li>• Surveying in Grand Central Station</li><li>• Planned geotechnical program for Transit tunnels in Manhattan</li><li>• Access to mechanical rooms in the 63<sup>rd</sup> Street Tunnel</li><li>• Proposed options for the T1A &amp; T2A Extensions</li><li>• Status of MESA Study</li><li>• Lexington Ave. interface between NYCT and the LIRR</li><li>• Technical Working Group (TWG)</li><li>• Partnering</li></ul>                 |
| July 8, 1999   | <ul style="list-style-type: none"><li>• East Side Access potential impacts to NYCT</li><li>• Passenger Movement Options</li><li>• Mitigation</li></ul>   |

July 19, 1999	<ul style="list-style-type: none"> <li>• Status of the surveying in the 63<sup>rd</sup> Street Tunnel and</li> <li>• surveying in Grand Central Station</li> <li>• Access to mechanical rooms in the 63<sup>rd</sup> Street Tunnel</li> <li>• Proposed options for the T1A &amp; T2A Extensions</li> <li>• Lexington Ave. interface between NYCT and the LIRR</li> <li>• Partnering</li> </ul>
August 23, 1999	<ul style="list-style-type: none"> <li>• Status of surveying in the 63<sup>rd</sup> Street Tunnel</li> <li>• and other NYCT properties</li> <li>• Proposed alignment of T1A &amp; T2A</li> <li>• Lexington Ave. interface between NYCT and the LIRR</li> </ul>
September 21, 1999	<ul style="list-style-type: none"> <li>• Status of surveying in the 63<sup>rd</sup> Street Tunnel</li> <li>• and other NYCT properties</li> <li>• Status of Proposed alignment of T1A &amp; T2A</li> <li>• Status of Lexington Ave. interface between NYCT and the LIRR</li> </ul>
October 19, 1999	<ul style="list-style-type: none"> <li>• Status of surveying in the 63<sup>rd</sup> Street Tunnel</li> <li>• and other NYCT properties</li> <li>• Status of Proposed alignment of T1A &amp; T2A</li> <li>• Status of Lexington Ave. interface between NYCT and the LIRR</li> </ul>
November 22, 1999	<ul style="list-style-type: none"> <li>• Status of surveying in the 63<sup>rd</sup> Street Tunnel and other NYCT properties</li> <li>• Access to locked rooms in the lower level of the 63<sup>rd</sup> Street tunnel</li> <li>• Surveying and geotechnical borings for other NYCT properties</li> <li>• NYCT's T1A and T2A route protection</li> <li>• Lexington Ave. Station mitigation</li> </ul>
December 22, 1999	<ul style="list-style-type: none"> <li>• Status of surveying in the 63<sup>rd</sup> Street Tunnel and other NYCT properties</li> <li>• GCT Deep Station Presentation</li> <li>• NYCT subway crossings</li> <li>• NYCT's T1A and T2A route protection</li> <li>• NYCT plans for 29-76 Northern Blvd.</li> <li>• Conceptual Design Review</li> </ul>
February 24, 2000	<ul style="list-style-type: none"> <li>• NYCT T1A and T2A Route Protection cost estimates.</li> </ul>
March 17, 2000	<ul style="list-style-type: none"> <li>• Alternative solutions to the proposed extension of NYCT's T1A and T2A tracks.</li> </ul>
March 22, 2000	<ul style="list-style-type: none"> <li>• monthly update and coordination meeting</li> </ul>

March 24, 2000	<ul style="list-style-type: none"> <li>• alternative solutions to the proposed extension of NYCT's T1A and T2A tracks.</li> </ul>
March 24, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform geotechnical borings.</li> </ul>
March 27, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform site surveys.</li> </ul>
April 6, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform environmental surveys and borings.</li> </ul>
April 12, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform geotechnical borings.</li> </ul>
April 24, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform environmental surveys and borings.</li> </ul>
May 2, 2000	<ul style="list-style-type: none"> <li>• Alternative solutions to the proposed extension of NYCT's T1A and T2A tracks.</li> </ul>
May 8, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform site surveys.</li> </ul>
May 10, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to the 63<sup>Rd</sup> Street Tunnel to perform engineering and site surveys.</li> </ul>
May 10, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform geotechnical borings.</li> </ul>
May 31, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform geotechnical borings.</li> </ul>
June 1, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform environmental surveys and borings.</li> </ul>
June 21, 2000	<ul style="list-style-type: none"> <li>• Alternative solutions to the proposed extension of NYCT's T1A and T2A tracks.</li> </ul>
June 30, 2000	<ul style="list-style-type: none"> <li>• Coordinating site access to NYCT property to perform geotechnical borings.</li> </ul>
July 27, 2000	<ul style="list-style-type: none"> <li>• Alternative solutions to the proposed extension of NYCT's T1A and T2A tracks.</li> </ul>

- |                  |   |
|------------------|---|
| August 8, 2000   | • Tunnel lighting alternatives.   |
| August 14, 2000  | • Monthly update and coordination meeting   |
| October 11, 2000 | • Coordination of track alignments in the vicinity of Sunnyside Yard.                                     |
| October 13, 2000 | • Coordinating site access to the 63 <sup>Rd</sup> Street Tunnel to perform engineering and site surveys. |
| October 24, 2000 | • Monthly update and coordination meeting   |

## **Metro-North Railroad**

- |                    |  |
|--------------------|--|
| May 5, 1999        | Project Briefing   |
| June 21, 1999      | ESA/MNR Monthly Progress Meeting<br>Agenda included environmental sampling progress report.                        |
| July 19, 1999      | MNR Working Committee Meeting<br>Agenda included environmental update - Highbridge Yard sampling results reviewed. |
| August 23, 1999    | Working Committee Meeting  |
| September 22 1999  | GCT Ventilation  |
| September 27, 1999 | Working Committee Meeting  |
| September 27, 1999 | GCT Lower Level Track Restoration  |
| October 7, 1999    | GCT Ventilation  |
| October 25, 1999   | ESA/MNR Monthly Meeting  |
| November 18, 1999  | GCT Ventilation  |
| November 19, 1999  | GCT Lower Level Track Restoration Scope  |
| November 29, 1999  | ESA/MNR Monthly Meeting<br>Agenda included discussion on environmental issues at Highbridge and GCT.               |
| December 1, 1999   | ESA/MNR Communications & Signals Interface   |

December 20, 1999	ESA/MNR Monthly Meeting Agenda included PDEIS discussion and Highbridge Yard and GCT environmental sampling progress.
January 13, 2000	Highbridge Yard Security
January 24, 2000	ESA/MNR Monthly Meeting Agenda included ventilation plant permitting issues.
January 24, 2000	GCT Lower Level Environmental Investigations
February 8, 2000	GCT Lower Level Track Restoration
February 16, 2000	CAD Standards
February 28, 2000	ESA/MNR Monthly Meeting Agenda included discussion on environmental sampling results at Highbridge.
February 28, 2000	Highbridge Yard Development
March 3, 2000	GCT Ventilation Kick-Off
March 6, 2000	GCT Lower Level Track Restoration
March 8, 2000	System Safety and Reliability
March 22, 2000	MNR 2020 Operating Plan Simulation
March 27, 2000	ESA/MNR Monthly Meeting
May 1, 2000	ESA/MNR Monthly Meeting
May 1, 2000	MNR 2020 Operating Plan Simulation
May 11, 2000	MNR Informational Session
May 15, 2000	Highbridge/GCT Progress Meeting
May 22, 2000	ESA/MNR Monthly Meeting
May 24, 2000	MNR Mini-Informational Session
June 26, 2000	ESA/MNR Monthly Meeting
July 24, 2000	ESA/MNR Monthly Meeting

July 28, 2000	Highbridge DC Distribution
August 3, 2000	MNR Conceptual Design Presentation
August 21, 2000	ESA/MNR Monthly Meeting
September 25, 2000	ESA/MNR Monthly Meeting
October 10, 2000	Code Compliance/Enforcement

## **Amtrak**

May 18, 1999	Queens alignment - Presentation on proposed five tunnel scheme and Harold Interlocking alignment.
September 10, 1999	Five tunnel scheme, Sunnyside building demolition. Further discussion on five tunnel scheme, Harold alignment, resultant proposed demolition of Amtrak structures within Sunnyside Yard.
November 15, 1999	Harold Staging - Presentation of Five Stage Harold Construction Plan.
January 6, 2000	Construction staging - Review of Amtrak comments on Harold staging.
January 26, 2000	Meeting with Amtrak Environmental representatives, Richard Mohlenhoff and Amtrak's Environmental Consultants, Roux Associates, to discuss environmental issues at Sunnyside Yard.
February 10, 2000	Meeting on environmental issues at Sunnyside Yard, to discuss NYSDEC requirements.
February 17, 2000	Meeting with NYSDEC (Amtrak environmental representatives in attendance), to discuss environmental issues at Sunnyside Yard.
February 7, 2000	Design Engineering, Infrastructure - Update of Project status. Discussion of various project aspects including design, construction and operations. Held in Philadelphia, PA with Amtrak Engineering Department.
March 2, 2000	Preliminary discussions on MOU.
March 16, 2000	Tour of Sunnyside Yard.
May 15, 2000	Harold Interlocking – Re-route track

July 5, 2000	Harold Alignment – MOU
July 27, 2000	Sunnyside Yard – Force Account Procedures
August 9, 2000	Arch Street Yard / Yard A access
September 12, 2000	Amtrak / NYAR Mail Agreement / Access to Arch Street
September 15, 2000	Amtrak Engineering – Access to Arch Street for Mail service.
October 3, 2000	NYAR Mail Service.
October 6, 2000	Amtrak / NYAR Mail service.

### **Long Island Rail Road (LIRR)**

April 9, 1999	GCT Operating Plan, Sunnyside Station - Presentation of proposed GCT Operating Plan 1.80 and proposed Sunnyside Station configuration.
June 14, 1999	Overview, Technical Working group. Presentation of the role of East Side Access Technical Working Group; purpose, goals etc.
June 22, 1999	Harold, Five tunnel configuration. Presentation of Five Tunnel scheme that was shown to Amtrak on 5/18/99. Discussion of Harold alignment.
July 19, 1999	Queens alignment - Five tunnel scenario. Further discussion of Queens alignment, initial feedback on Harold Interlocking.
August 31, 1999	Maximum Grade, GCT Ops, Queens alignment, ventilation. Overview of proposed track grades in Queens and Manhattan. Discussion of GCT proposed track layout and ventilation plans.
September 20, 1999	Maximum Grade Issue. Presentation of ESA Grade Issues to LIRR Chief Transportation Officer, Chief Mechanical Officer and Chief Engineers Engineering and Strategic Investments.
November 4, 1999	Yard A maintenance requirements and layout with Maintenance of Equipment (M of E).
December 7, 1999	Follow up Yard A maintenance requirements and layout with M of E.
December 21, 1999	Maximum Grade Issue. Discussion of proposal set forth in 9/20/99



meeting.

December 22, 1999	East End Yards. Discussion with Strategic Investments on ESA impacts in concert with LIRR plans for East End Yard expansion.
January 12, 2000	Engineering Option 2. Presentation on ESA Engineering Option 2 (Deep Mined Station) to LIRR Operating Chiefs.
January 13, 2000	Maximum Grade, Yard A requirements. Discussion on Maximum Grade Issue path forward, LIRR requirements in East Side Yard (Yard A).
February 8, 2000	Meeting on Operations Control Center location with Strategic Investments and Capital Program Management.
March 7, 2000	Operational Issues
March 30, 2000	Presentation of Engineering Option 2 to LIRR President.
April 4, 2000	Yard A / Arch Street – MofE Facility.
April 11, 2000	Grade Issue
April 12, 2000	Presentation of Engineering Option 2 to Senior Vice-President, Operations Staff.
April 17, 2000	Harold Reroute track
April 18, 2000	Presentation of Engineering Option 2 – Alternative 11D
May 19, 2000	Alternative 11D – Tail Tracks
July 20, 2000	NYAR Freight Amendment
July 27, 2000	Conceptual Design – Package Presentation
August 10, 2000	Harold Construction - Stage Zero
August 22, 2000	ESA – Open Issues
August 31, 2000	GCT – Tail Tracks.
September 1, 2000	Mis-routing of trains – System solution.
September 21, 2000	Arch Street – M-7 acceptance facility
October 26, 2000	ESA Update – Open Issues.

## **New York & Atlantic Railroad (NY&AR)**

February 15, 1999	Meeting to collect information from NY&AR for the development of design criteria for the relocation of NY&AR from Yard A.
May 25, 1999	Meeting to obtain additional information regarding freight operations at Yard A and Maspeth Yard.
September 21, 1999	Relocation Plan - Yard A replacement facilities, Fresh Pond shop area, Blissville Yard. Discussion of proposed relocation plan of New York and Atlantic Railway facilities out of existing Yard A.
January 20, 2000	Presentation of STV proposed layout of Fresh Pond, Bliss Yard. Presentation of drawings prepared by STV showing proposed layout of shop area at Fresh Pond and lay up tracks at Blissville.
March 13, 2000	Comments from NYAR on STV proposal. Continued discussion of facilities for NYAR to be provided at Fresh Pond and Blissville.
May 9, 2000	NYAR comments on Fresh Pond proposal
May 16, 2000	Fresh Pond / Bliss discussions.
May 22, 2000	Fresh Pond / Bliss discussions.
July 6, 2000	Arch Street Freight Yard
July 20, 2000	Freight Amendment
August 7, 2000	Proposed Third Amendment agreement
September 12, 2000	Amtrak / NYAR Mail Agreement / Access to Arch Street
September 14, 2000	Third Amendment Negotiations
September 15, 2000	Amtrak Engineering – Access to Arch Street for Mail service.
October 6, 2000	Amtrak / NYAR Mail service.

## **New Jersey Transit (NJ Transit)**

A meeting was held in June 1999 with NJ Transit to provide a general project description.

## **Public Affairs Task Force (PATF)**

The PATF was created to include representatives from affected rail and transit agencies. The PATF has served as a resource for review of public outreach materials, coordination of meeting dates and distribution of meeting notices (posters and seat drops). Members of the PATF include representatives from the NJ Transit, Amtrak and the MTA including MNR, LIRR and NYCT. Meetings have been held throughout the course of the environmental review phase.

- |                    |   |
|--------------------|---|
| February 10, 1999  | <ul style="list-style-type: none"><li>• Schedule of meetings and materials</li><li>• Process for approvals</li><li>• Mailing lists</li><li>• Coordination of agencies' schedules and events</li></ul>                       |
| April 26, 1999     | <ul style="list-style-type: none"><li>• Draft of web site page</li><li>• Drafts of brochure and first fact sheet</li><li>• Discussion of posters and seat drops</li><li>• Railroads/Transit calendars of meetings</li></ul> |
| September 23, 1999 | <ul style="list-style-type: none"><li>• Discussion of agencies' public meetings</li></ul>   |
| May 23, 2000       | <ul style="list-style-type: none"><li>• Status of project</li><li>• Discussion and Comments on DEIS</li><li>• Discussion of effectiveness of seat drops</li><li>• Discussion of informational and public meetings</li></ul> |

## **Technical Working Group (TWG)**

The TWG is comprised of high level technical staff from the East Side Access project, senior executive level MTA project staff, and high level technical staff and managers from LIRR and MNR. Positions of TWG members include MNR Director of Capital Program, LIRR New Fleet Engineer, LIRR Transportation Superintendent, Penn Station Superintendent, LIRR Strategic Investment Project Manager and LIRR Engineering Project Manager.

The TWG's purpose is to resolve technical issues and formally adopt plan elements.

- |               |  |
|---------------|--|
| May 21, 1999  | <ul style="list-style-type: none"><li>• Technical Work Group Kick-off Meeting</li></ul>  |
| June 01, 1999 | <ul style="list-style-type: none"><li>• ESA Project Horizontal &amp; Vertical Datum</li><li>• Design Criteria; ESA Project Maximum Profile Gradient</li><li>• ESA Project CADD Standards</li></ul> |

- |                   |  |
|-------------------|--|
| June 15,1999      | <ul style="list-style-type: none"> <li>• Design Criteria; ESA Project Maximum Profile Gradient</li> <li>• ESA Project CADD Standards</li> <li>• Railroad Operating Requirements: Train Rescue</li> </ul>   |
| June 29,1999      | <ul style="list-style-type: none"> <li>• Design Criteria; ESA Project Maximum Profile Gradient</li> <li>• ESA Project CADD Standards</li> <li>• Railroad Operating Requirements: Train Rescue</li> <li>• ESA Project Horizontal &amp; Vertical Datum</li> <li>• Minimum Platform Width &amp; Controlling Clearances @ GCT</li> <li>• GCT Cross Passageway Locations</li> </ul>   |
| July 13,1999      | <ul style="list-style-type: none"> <li>• Design Criteria; ESA Project Maximum Profile Gradient</li> <li>• ESA Project Horizontal &amp; Vertical Datum</li> <li>• ESA Project CADD Standards</li> </ul>   |
| August 3,1999     | <ul style="list-style-type: none"> <li>• Design Criteria; ESA Project Maximum Profile Gradient</li> <li>• ESA Project Horizontal &amp; Vertical Datum</li> <li>• Minimum Platform Width &amp; Controlling Clearances @ GCT</li> <li>• Queens Alignment Alternatives / Sunnyside Yard Loop Track</li> <li>• NYCT Tracks T1A/T2A: Route Protection Strategy</li> <li>• Railroad Operating Requirements: Train Evacuation Strategy</li> <li>• Deep Mined Alternatives</li> <li>• Manhattan Tunnel Alignments</li> </ul> |
| August 17,1999    | <ul style="list-style-type: none"> <li>• Design Criteria; ESA Project Maximum Profile Gradient</li> <li>• Minimum Platform Width &amp; Controlling Clearances @ GCT</li> <li>• Queens Alignment Alternatives / Sunnyside Yard Loop Track</li> <li>• Deep Mined Alternatives</li> <li>• Manhattan Tunnel Alignments</li> <li>• NYCT Tracks T1A/T2A: Route Protection Strategy</li> </ul>  |
| September 7,1999  | <ul style="list-style-type: none"> <li>• Design Criteria; ESA Project Maximum Profile Gradient</li> <li>• Minimum Platform Width &amp; Controlling Clearances @ GCT</li> <li>• Queens Alignment Alternatives / Sunnyside Yard Loop Track</li> <li>• Traction Power Systems Models &amp; Analysis</li> </ul>  |
| September 21,1999 | <ul style="list-style-type: none"> <li>• Design Criteria; ESA Project Maximum Profile Gradient</li> <li>• Minimum Platform Width &amp; Controlling Clearances @ GCT</li> <li>• Queens Alignment Alternatives / Sunnyside Yard Loop Track</li> <li>• Manhattan Tunnel Alignments</li> <li>• Traction Power Systems Models &amp; Analysis</li> </ul>   |

October 19,1999	<ul style="list-style-type: none"> <li>• Railroad Operating Requirements: Train Evacuation Strategy</li> <li>• Power Distribution &amp; Vent Plant Operating Voltages</li> <li>• Railroad Operating Requirements: Operations Control Center Location(s)</li> </ul>
December 21,1999	<ul style="list-style-type: none"> <li>• Minimum Platform Width &amp; Controlling Clearances @ GCT</li> <li>• Railroad Operating Requirements: Train Evacuation Strategy</li> <li>• Manhattan Tunnel Alignments</li> <li>• Power Distribution &amp; Vent Plant Operating Voltages</li> <li>• Railroad Operating Requirements: Operations Control Center Location(s)</li> </ul>
March 21, 2000	<ul style="list-style-type: none"> <li>• Design Criteria: Minimum Platform Width and Controlling Clearances at GCT</li> <li>• Railroad Operating Requirements: Train Evacuation Strategy in Tunnels</li> <li>• Power Distribution &amp; Vent Plant Operating Voltages</li> <li>• Harold Misrouting of Trains</li> </ul>
April 25, 2000	<ul style="list-style-type: none"> <li>• Railroad Operating Requirements: Train Evacuation Strategy in Tunnels</li> <li>• Train Live Loads in Tunnels</li> <li>• Harold Misrouting of Trains</li> <li>• Traction Power Systems Models &amp; Analysis</li> <li>• Project Horizontal &amp; Vertical Datum</li> </ul>
May 30, 2000	<ul style="list-style-type: none"> <li>• Railroad Operating Requirements: Train Evacuation Strategy in Tunnels</li> <li>• Traction Power Systems Models &amp; Analysis</li> <li>• Harold Misrouting of Trains</li> <li>• GCT Platform Clearances</li> <li>• Train Live Loads in Tunnels</li> <li>• Bi-Level Trains to GCT</li> </ul>
June 27, 2000	<ul style="list-style-type: none"> <li>• GCT Platform Clearances</li> <li>• Traction Power Systems Models &amp; Analysis</li> <li>• Train Live Loads in Tunnels</li> </ul>
July 25, 2000	<ul style="list-style-type: none"> <li>• GCT Platform Clearances</li> <li>• Train Live Loads in Tunnels</li> <li>• Tunnel Dimensions</li> </ul>

- September 28, 2000
- Basis for Traction Power Systems Models and Analysis
  - Tunnel clearances (Dimensions)
- November 20, 2000
- Basis for Traction Power Systems Models and Analysis
  - ESA Project CADD Standards
  - Design Criteria: Minimum Platform Width and Controlling Clearance
  - Harold Misrouting of Trains