

MNR Entry Permit & License Agreement Application Form

NY- Non-Refundable Permit & Agreement Processing Fee - \$3,000.00 (Due Upon Submission)

PERMITTEE OR LICENSEE INFORMATION

Legal Business Name (as register with the State):	
Business Address:	
Contact Phone number (s):	
Contact Email Address:	
Name/Title of Permit Signer:	

PROJECT LOCATION (FULL STREET ADDRESS)

Street	
City & Zip Code	

WILL PERMITTEE PROVIDE INSURANCE? If NOT, PLEASE PROVIDE CONTRACTOR INFORMATION

Contractor Name	
Address	
Phone # / Email	

DETAILED DESCRIPTION OF WORK –*Stamped Engineering Plans showing work location in relation to tracks and/or property lines are also required- (attached additional paper if necessary)*

MNR CONTACTS & ADDITIONAL INFORMATION

- Contact NY I&C Director – **Christopher Norris** at 973-803-8837/cnorris@mnr.org to go over the details of your project.
- Complete Entry Permit Application Form and return to **EntryPermit@mnr.org**.
- The Force Account Estimate (FAE) is the cost to cover MNR support personnel such as watchmen, flagmen, etc. and is a separate payment from the permit processing fee. Please submit permit fee to **Metro-North Railroad** and mail to the following address:

**Metro-North Railroad
Capital Program Deliver & Oversight
420 Lexington Avenue, 12th Floor
New York, NY 10170
Attn: Entry Permit**

- Completion and submission of this application constitutes the required written request for an Entry Permit or License Agreement but does not provide or guarantee access to MNR Property.