



Department of
Transportation



Metropolitan Transportation Authority
State of New York



NYS Unified Certification Program DBE/ACDBE Reevaluation

DBE Certification System (B2G Portal)

Starting Page

nysdot.newnycontracts.com/?TN=nysdot

☆ | 📄 | 📄 | 📄 | Verify it's you



[OUR MAIN SITE](#)

[CONTACT SUPPORT](#)

Department of Transportation DBE Certification System

[Log In](#)

Important Notice Regarding DBE and ACDBE Status:

As of October 3, 2025, the U.S. Department of Transportation issued an Interim Final Rule that requires all existing DBE and ACDBE certifications to be re-evaluated. Certifications appearing in this directory are currently under review and may not be used to meet contract goals or counted for compliance purposes until re-evaluation is complete.

[NYSUCP Certified Directory](#)

Search our database of DBE/ACDBE certified vendors on

[Certification](#)

Apply for new certification or manage your certification

Find Section Pertaining to Certification

nysdot.newnycontracts.com/?TN=nysdot

Log In

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[NYSUCP Certified Directory](#)
Search our database of DBE/ACDBE certified vendors on the [New York UCP Directory](#).

[System Training](#)
Learn how to fully utilize our system with a live trainer

Training and Events

[Certification](#)
Apply for new certification or manage your certification status

Certification

[Account Access](#)
Lookup Vendor accounts or reset user passwords

Account Lookup

Forgot Password

The Department of Transportation DBE Certification System is powered by [B2Gnow](#) Software. © Copyright .

- When you scroll down, you will see additional options
- Find the “Certification” section and click the appropriate button

- This window pops up
- Locate the “Manage Your Certification” section
- Click “Login”

The screenshot shows a web page titled "Apply/Manage Certification". It has a blue header bar with the title. Below the header, there is a "Welcome!" message and a paragraph of text: "You are about to complete a DBE online certification application for the New York State Department of Transportation or manage your existing NYSDOT certification. Please select one option below. If you have any questions or need help please contact technical support, [click here](#)." There are two main sections, each with a blue header bar. The first section is "New Certification" and contains the text "Your firm is not currently registered with NYSDOT." followed by links for "Create Account", "I Forgot My Username & Password", and "Lookup Account". The second section is "Manage Your Certification" and contains links for "I Know My Username & Password" (with a "Login" link below it) and "I Forgot My Username & Password" (with a "Lookup Account" link below it). A yellow box highlights the "Manage Your Certification" header, and a red oval highlights the "Login" link. A yellow arrow points from the "Manage Your Certification" section in the list on the left to the yellow box, and a red arrow points from the "Click 'Login'" list item to the red oval. At the bottom of the page, there is a footer: "The Department of Transportation DBE Certification System is powered by [B2Gnow](#) Software. © Copyright ."

Apply/Manage Certification

Welcome!

You are about to complete a DBE online certification application for the New York State Department of Transportation or manage your existing NYSDOT certification. Please select one option below. If you have any questions or need help please contact technical support, [click here](#).

New Certification

Your firm is not currently registered with NYSDOT.

[Create Account](#)

I Forgot My Username & Password
[Lookup Account](#)

Manage Your Certification

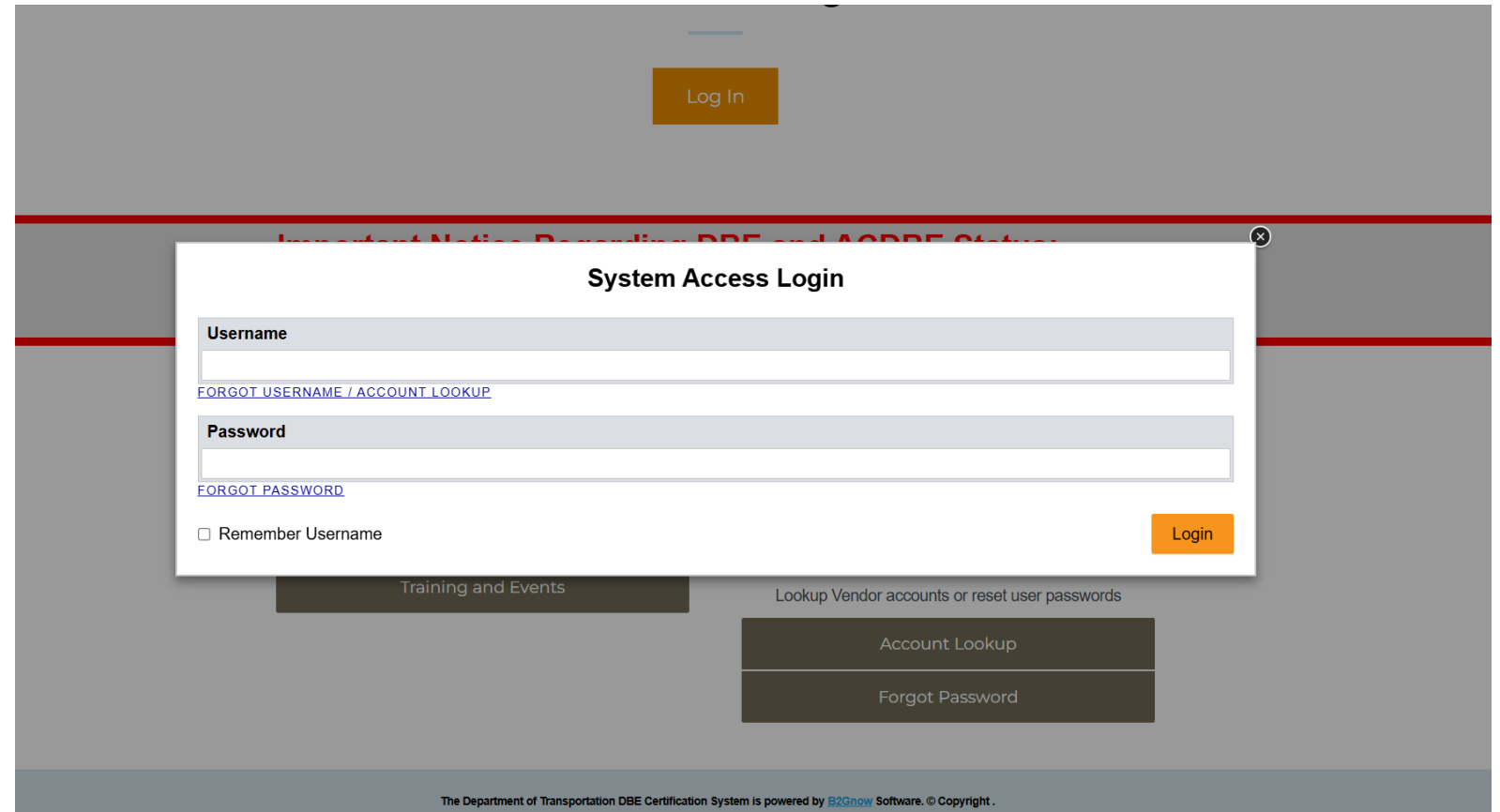
I Know My Username & Password
[Login](#)

I Forgot My Username & Password
[Lookup Account](#)

After logging in to your account, you will be directed to the applicable form. If you require technical assistance while completing the application, please use our [online support form](#).

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- Log into the system using your username and password



Log In

System Access Login

Username

[FORGOT USERNAME / ACCOUNT LOOKUP](#)

Password

[FORGOT PASSWORD](#)

Remember Username

Login

Training and Events

Lookup Vendor accounts or reset user passwords

Account Lookup

Forgot Password

The Department of Transportation DBE Certification System is powered by [B2Gnow](#) Software. © Copyright .

*If you have forgotten your login credentials, use the “Forgot Username” and/or “Forgot Password” to recover the details

Access Verification

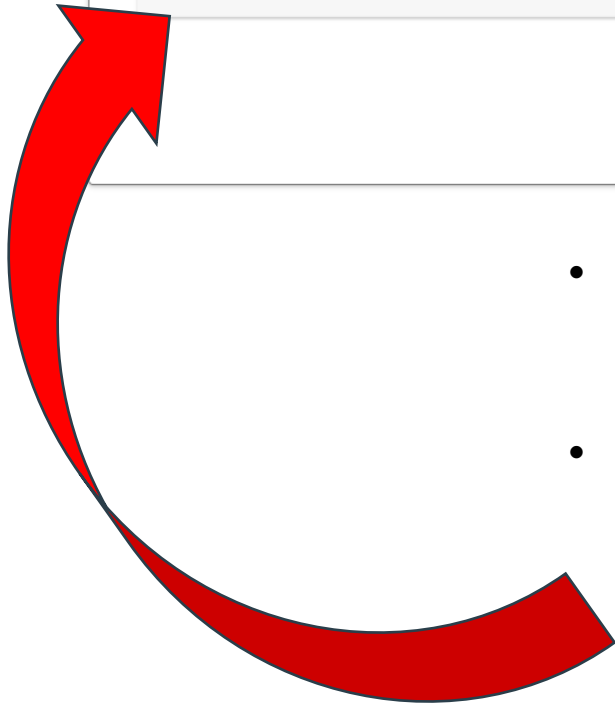
It looks like you are accessing the system from a device we need to verify. We will send a code to your email. Click the tile below to continue.

CLICK HERE to Receive Access Code By Email

A one-time code is sent to the email address on your account. Enter the code received to access the system.

[Return to Login](#)

- Once you have logged in, you may need to verify your device. Select “CLICK HERE to Receive Access Code By Email”
- An email containing a one-time code will be sent to the email address associated with your account



Access Code By Email

A one-time code has been generated and sent to the email assigned to the account from nysdot@newnycontracts.com; you may need to check your spam account if it is not received within a few minutes.

Enter or copy the code from the email received into the fields below and click **Submit Code**.

NOTE: The access code must be entered **within 15 minutes** from **the computer/device used to trigger the code** or it will not work. If the access code expires, or you need access from another computer/device, a new one-time code will be required. Please [contact us](#) if you require assistance.

Enter Code: (from email)

- Activate multi-factor authentication by email for sign-on to this account even if not required by organization (recommended).
- Do NOT activate multi-factor authentication at this time.

Submit Code

[Send Another Access Code](#)

[Return to Start](#)

[Return to Login](#)

Enter the code you received via email

Important Notes

- The access code received is only valid for **15 minutes**
- You **must** enter the code on the **same device** used to request the code

Access Code By Email

A one-time code has been generated and sent to the email assigned to the account from **nysdot@newnycontracts.com**; you may need to check your spam account if it is not received within a few minutes.

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- Do NOT activate multi-factor authentication at this time.

Submit Code

[Send Another Access Code](#)

[Return to Start](#)

[Return to Login](#)

- You must select one of these multi-factor authentication options to continue
- Once you have selected the appropriate option, click “Submit Code”

Main Page After Login



Certification Application



- Home
 - View
 - Search
 - Tools
 - Message
 - Settings
 - Resource Center
 - Logoff
- [Show All](#) [Hide All](#)

Welcome to the New York State Department of Transportation Disadvantaged Business Enterprises (DBE) Certification System under the New York State Unified Certification Program (NYSUCP).

Important Notice Regarding DBE and ACDBE Status

As of October 3, 2025, the U.S. Department of Transportation issued an Interim Final Rule that requires all existing DBE and ACDBE certifications to be re-evaluated. Certifications appearing in this directory are currently under review and may not be used to meet contract goals or counted for compliance purposes until re-evaluation is complete.

The DBE regulation (Title 49, Section 26.81 of the Code of Federal Regulations) requires that each state have a "one-stop shopping" certification process. This means that a firm would apply to only one certifying organization for DBE certification, and that organization's decision would be honored by all other DBE certifying organizations (see below) in the state and all entities within the state that receive funds from the United States Department of Transportation (for example, Metropolitan Planning Organizations and many counties and airports). There are only four organizations in New York State that are approved to administer a DBE certification program. They are The Metropolitan Transportation Authority, the Port Authority of New York and New Jersey, the Niagara Frontier Transportation Authority, and the New York State Department of Transportation.

Firms which are not currently DBE certified in New York State can electronically submit an application for:

- New DBE Certification
- Interstate DBE Certification (for firms whose principal place of business is outside New York State)

Firms which are currently certified in New York State can electronically manage their certification by:

- Requesting an Expansion of Work Codes
- Reporting Changes in the firm's circumstances required under 26.83(i)
- Submitting their DBE Annual No Change Affidavit and required supporting documents

Click below for more information regarding the DBE qualification criteria.

[View All Definitions and Qualifications for DBE Certification](#)

If you qualify, please continue to the next section and click the option that fits your situation.

Need Help?
[User manual](#)
[Sign up for a Training Class](#)

Select this option

Select an Option

[You are an existing DBE and you would like to submit for re-evaluation.](#)

[You are **NOT** an existing DBE and you would like to submit a new application.](#)

Return to Certification List



Certification Application

Welcome to the New York State Department of Transportation Disadvantaged Business Enterprises (DBE) Certification System under the New York State Unified Certification Program (NYSUCP).

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If you qualify, please continue to the next section and click the option that fits your situation.

Select an Option

[You are an existing DBE and you would like to submit for re-evaluation.](#)

[Submit a 2025 Re-evaluation Application.](#)

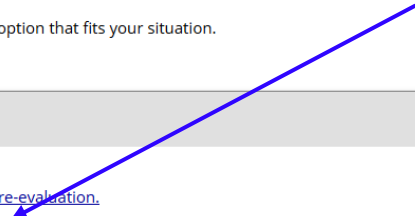
[You are **NOT** an existing DBE and you would like to submit a new application.](#)

Need Help?

[User manual](#)

[Sign up for a Training Class](#)

Click "Submit a 2025 Re-evaluation Application"



- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logoff

[Show All](#) [Hide All](#)

Verify your company's name

Verify contact information and company type

The screenshot shows a web browser window with the URL `nysdot.newnycontracts.com/FrontPage/VendorMain.asp?XID=3929`. The page title is "Certification Application: Start Certification Application" and the main heading is "2025 Re-Evaluation Application for New York State Department of Transportation". Below the heading, it states "This submission is for firms submitting their Re-evaluation Application".

The form is titled "Company & Contact Information" and includes the following fields and options:

- BUSINESS NAME ***: Two radio button options. The first is selected and circled in red: "This application is for **Test Vendor Account LLC DBA NYSDOT Test Vendor**". The second is "This application is for a different firm".
- YOUR EMAIL ADDRESS ***: Text input field containing "jdoe@test.com".
- COMPANY EMAIL ***: Text input field containing "jdoe@test.com".
- COMPANY TYPE ***: Dropdown menu with "LLC" selected.
- AUTOFILL ***: Radio button options. The first is selected and highlighted with a yellow box: "Use existing account information to auto-fill application".

Navigation buttons "Continue" and "Return" are located at the bottom right of the form. A "Need Help?" box in the top right corner contains links for "User manual", "Sign up for a Training Class", and "Verify it's you".

Annotations include red arrows pointing from the text "Verify your company's name" to the selected radio button and "Verify contact information and company type" to the email and company type fields. A yellow box highlights the autofill option, with a yellow arrow pointing to it from the text "Note: You can use the autofill feature to populate fields".

Note: You can use the autofill feature to populate fields

Once you have verified the accuracy of the information, click “Continue”

The screenshot shows a web browser window with the URL `nysdot.newycontracts.com/FrontPage/VendorMain.asp?XID=3929`. The page title is "Certification Application: Start Certification Application" and the main heading is "2025 Re-Evaluation Application for New York State Department of Transportation". A sub-heading reads "This submission is for firms submitting their Re-evaluation Application". Below this, a message states: "You are about to complete the online submission for 2025 Re-evaluation. Complete and submit this form if you are interested in certification." A "Need Help?" box on the right contains links for "User manual" and "Sign up for a Training Class".

The main form section is titled "Company & Contact Information" and includes the instruction: "Select a company type and form auto-fill option. Confirm or enter your personal and company email addresses to permit us to contact you quickly for technical support, if needed." The form fields are as follows:

- BUSINESS NAME ***: Radio buttons for "This application is for **Test Vendor Account LLC DBA NYSDOT Test Vendor**" (selected) and "This application is for a different firm".
- YOUR EMAIL ADDRESS ***: Text input field containing `jdoe@test.com`.
- COMPANY EMAIL ***: Text input field containing `jdoe@test.com`.
- COMPANY TYPE ***: Dropdown menu with `LLC` selected.
- AUTOFILL ***: Radio buttons for "Use existing account information to auto-fill application" (selected).

At the bottom of the form are two buttons: "Continue" and "Return". A red arrow points from the text "Once you have verified the accuracy of the information, click 'Continue'" to the "Continue" button.

Footer information includes "Customer Support", "Copyright © 2026 B2Gnow. All rights reserved.", "Home | Print This Page | Print To PDF | Translate", "Powered by B2Gnow", and user information: "Joe Doe, TEST VENDOR ACCOUNT LLC, Powered by B2Gnow".

Document List Preview

NEW YORK STATE OF OPPORTUNITY

Certification Application: Document List Preview for LLC

In addition to completing a form, you will be required to submit supporting document.

Mandatory documents must be submitted; there are no exceptions. **Required** documents must be submitted if applicable to the type of your firm and nature of its work. If you have any questions, please contact the organization before starting.

Review the items below **before** beginning the process to ensure you are able to and are comfortable providing the requested information. If you are unable or unwilling to provide the **Mandatory** documents, **do not proceed**. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and your firm could ultimately be denied certification.

NOTE: Some required documents may not be represented here in this document preview.

This document list will continue to be available after you start the form (click the **Documents** tab). You can also print the list to [your printer](#) or a [PDF file](#).

Check this box and click **Continue** to start the submission process.

ALERT: to ensure security of your 2025 Re-Evaluation Application, only **YOU** will have access to this record once it is created. By starting the process, it will initially be assigned to you, and no one else can access unless you reassign it to another user for completion or explicitly grant access by clicking the Utilities tab and adding a user to the Access List.

Timeline: you will have **90 days** to complete and submit this 2025 Re-Evaluation Application. Otherwise, the record will self-delete on **6/2/2026**. Periodic reminders will be sent to you by email up to that point. A deleted 2025 Re-Evaluation Application cannot be recovered; you will need to start again.

[Continue](#) [Return](#)

Mandatory Documents

All **mandatory** documents must be provided with the 2025 Re-Evaluation Application. Failure to submit a mandatory document will result in a delay in processing and/or could result in denial.

Personal Narrative (PN)

Provide a written personal narrative that demonstrates how you, as the qualifying owner, have experienced social and economic disadvantage within the United States. The narrative must present individualized proof and specific real-world examples of economic hardship, systemic barriers, or denied opportunities that affected your ability to advance in education, employment, access to capital or credit, or the operation or growth of the business. Do not rely on race or sex alone. The narrative must establish disadvantage by the preponderance of the evidence based on your own experiences and circumstances.

Personal Net Worth Statement

[Download Form](#) -- Download, sign and upload.


Joe Doe
TEST VENDOR ACCOUNT LLC
Powered by B2Gnow

Mandatory Documents:

- Personal Narrative (PN)
- Personal Net Worth Statement

Starting the Submission Process

← → ↻ 📄 nysdot.newycontracts.com/FrontPage/VendorMain.asp?XID=3929 ☆ 📄 🔍 ⬇️ 🔍 Verify it's you ⋮

 **Certification Application: Document List Preview for LLC** ?

In addition to completing a form, you will be required to submit supporting document.

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Personal Net Worth Statement

[Download Form](#) -- Download, sign and upload.

Joe Doe
TEST VENDOR ACCOUNT LLC
Powered by **B2Gnow**

Navigating Application Sections

- Application Status
- Date for Deletion

(Optional)

(Mandatory)

Certification Application: Main Summary

NEW YORK STATE OF OPPORTUNITY

Main Documents Signature Submit Utilities Cert List

Test Vendor Account LLC
Type: 2025 Re-Evaluation Application
App #: 2012936

Status: **Incomplete**
Started: 3/4/2026

0% complete

Fill in each of the sections noted below by clicking the **Fill In** buttons; edit a completed section by clicking **Edit**. You can complete the sections in any order, and the system will save your information as you go. Once all sections have been completed, the form will be complete and you will be able to sign and submit.

The Contact Person noted below is the only user authorized to access this form. If someone else needs access, change the contact by clicking the drop down menu or grant them access on the Utilities tab.

2025 Re-Evaluation Application Information

TYPE	2025 Re-Evaluation Application
CERTIFYING AGENCY	New York State Department of Transportation
BUSINESS NAME	Test Vendor Account LLC DBA NYSDOT Test Vendor
CURRENT STATUS	Incomplete
APPLICATION NUMBER	2012936
DATE FOR DELETION	6/2/2026 (Extend)
CONTACT PERSON	Joe Doe (Add user not on list)

Only the Contact Person can access the application unless you reassign it or grant access through the Utilities tab by adding users to the Access List. Note: If you reassign the Contact Person, you will lose access to the application.

Sections and Documentation

SECTION 1: GENERAL INFORMATION	Fill In	Incomplete: 0 completed of 0 required; 0 completed of 15 optional
DOCUMENT LIST	Fill In	Incomplete: 0 attached of 2 mandatory; 0 attached of 2 required

Joe Doe
TEST VENDOR ACCOUNT LLC
Powered by B2Gnow

Section 1: General Information



Certification Application: Section 1: General Information

Main Documents Signature Submit Utilities Cert List

Test Vendor Account LLC
Type: 2025 Re-Evaluation Application
App #: 2012936

Status: **Incomplete**
Started: 3/4/2026

0% complete

Please answer all questions as completely as possible and that are applicable to your business. Questions highlighted in red are required and must be completed in order to submit your application. Questions highlighted in yellow are optional; please complete all those that apply to your business.

Click **Save Draft** frequently while filling out the form to ensure that your information is saved. Once saved, you can return to the section at any time to continue. Some questions may not be shown in this section due to your company type.

Save Draft Save & Return to Summary Cancel

Question Color Coding

- Required & incomplete
- Optional & incomplete
- Complete

- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logoff

Show All Hide All

Section Status

SECTION 1: GENERAL INFORMATION SECTION STATUS **Complete**
- 15 incomplete out of 15 optional

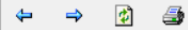
Section Questions

1.A. Legal name of firm Optional

1.B. DBA Name if different from above Optional

1.C.1. Business Address Optional
Actual Street - CANNOT BE A P.O. BOX
 Address line 1

The question completion indicator is color coded



- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logoff

[Show All](#) [Hide All](#)

Joe Doe
TEST VENDOR ACCOUNT LLC

Powered by B2Gnow

Section Questions

1.A. Legal name of firm Optional

Test Vendor Account LLC

1.B. DBA Name if different from above Optional

NYSDOT Test Vendor

1.C.1. Business Address Optional

Actual Street - CANNOT BE A P.O. BOX

50 Wolf Rd	Address line 1
	Address line 2
	Address line 3
Colonie	City
NY 12205	State, Zip, Zip4

1.C.2. Firm County Optional

None selected [Save page](#) to refresh county list if state field has been changed.

1.D.1. Mailing Address Optional

50 Wolf Rd	Address line 1
	Address line 2
	Address line 3
Colonie	City
NY 12205	State, Zip, Zip4

1.D.2. Mailing Address County Optional

None selected [Save page](#) to refresh county list if state field has been changed.



- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logoff

Show All Hide All

Joe Doe
TEST VENDOR ACCOUNT LLC

1.E. Business Phone Number Optional

404 633-4555 Ext.

1.F. Business Fax Number Optional

1.G. Business Email Address Optional

1.H. Business Website Optional

NONE

1.I. Federal Tax Identification Number Optional

123991235

1.J.1. Submission Contact Person Optional

First Name	Last Name	Title
Joe	Doe	President

1.J.2. Contact Person Email Address Optional

1.J.3. Contact Person Phone Number Optional

Ext.

1.K. Describe the activities of the firm Optional



- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logoff

[Show All](#) [Hide All](#)

1.H. Business Website Optional

NONE

1.I. Federal Tax Identification Number Optional

123991235

1.J.1. Submission Contact Person Optional

First Name	Last Name	Title
<input type="text" value="Joe"/>	<input type="text" value="Doe"/>	<input type="text" value="President"/>

1.J.2. Contact Person Email Address Optional

jdoe@test.com

1.J.3. Contact Person Phone Number Optional

Ext.

1.K. Describe the activities of the firm Optional



Certification Application: Main Summary

- Main
- Documents
- Signature
- Submit
- Utilities
- Cert List

Test Vendor Account LLC
Type: **2025 Re-Evaluation Application**
App #: **2012936**

Status: **Incomplete**
Started: **3/4/2026**

0% complete

- Home
- View
- Search
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- Logoff

Show All Hide All

Fill in each of the sections noted below by clicking the **Fill In** buttons; edit a completed section by clicking **Edit**. You can complete the sections in any order, and the system will save your information as you go. Once all sections have been completed, the form will be complete and you will be able to sign and submit.

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Need Help?
[User manual](#)
[Sign up for a Training Class](#)

2025 Re-Evaluation Application Information

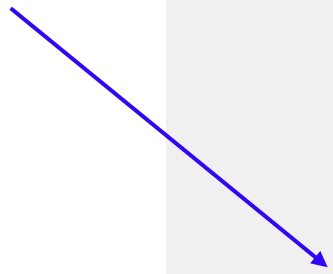
TYPE	2025 Re-Evaluation Application
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APPLICATION NUMBER	2012936
DATE FOR DELETION	6/2/2026 (Extend)
CONTACT PERSON	Joe Doe <input type="button" value="v"/> (Add user not on list)

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Sections and Documentation

SECTION 1: GENERAL INFORMATION	<input checked="" type="checkbox"/> <input type="button" value="Edit"/>	Complete: 0 completed of 0 required; 10 completed of 15 optional (by Joe Doe, 3/4/2026)
DOCUMENT LIST	<input type="button" value="Fill In"/>	Incomplete: 0 attached of 2 mandatory; 0 attached of 2 required

Completed information



Document List

← → ↻ nysdot.newycontracts.com/FrontPage/VendorMain.asp?XID=3929 ☆ 📄 🔍 Verify it's you

NEW YORK STATE OF OPPORTUNITY Certification Application: Document List

Main **Documents** Signature Submit Utilities Cert List

Test Vendor Account LLC Status: **Incomplete**
Started: 3/4/2026

Type: 2025 Re-Evaluation Application
App #: 2012936

0% complete

Note that some documents are required due to the nature of your firm. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Instructions for attaching files > [click here to show](#)

Note: this 2025 Re-Evaluation Application allows faxing of documents to the system. To use this option, click the **Attach All Docs Via Fax** button below or any individual Fax link to display and print a fax cover page. Additional instructions will be included on the cover page. All copies of contracts, agreements, and other documents requiring a signature to be valid must be submitted in their signed form.

Please note that as a condition of your application for certification, you are required to maintain in your office the original documents provided.

Furthermore, we reserve the right to inspect in person and/or request original documents by mail of any supporting document at any time during the term of certification.

Status	
DOCUMENT LIST STATUS	Incomplete: 0 attached of 2 mandatory; 0 attached of 2 required
DOCUMENT FORMAT	Electronic documents only. This document checklist is used to securely and confidentially attach electronic files to the application.

Refresh List Attach All Docs Via Fax Return

Navigate to the next tab: **Documents**

Note instructions for uploading

Certification Application: Document List

Main Documents Signature Submit Utilities Cert List

Test Vendor Account LLC

Type: 2025 Re-Evaluation Application

App #: 2012936

Status: **Incomplete**

Started: 3/4/2025

0% complete

Note that some documents are required due to the nature of your firm. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Instructions for attaching documents

Note: this 2025 Re-Evaluation Application requires a cover page. Additional instructions are available in the application.

Please note that as a result of the system update, the application will be re-evaluated.

Furthermore, we request that you provide a cover page for each document.

Status

DOCUMENT LIST

DOCUMENT FORM

Instructions for Attaching Files

Close

Attach an electronic file

1. To attach an electronic file, click the **Attach** link.
2. In the popup window (you may need to allow your Internet browser to permit popup windows), click the **Browse** button to find the relevant file.
3. Click **Attach File** to upload; for larger files it may take several minutes for the process to complete, depending on your Internet connection.
4. You can attach multiple files to each document type, but take care to attach the correct document(s) for each one.
5. You can upload as many files as needed for a particular document type.
6. Once the file has uploaded, you can close the pop up window.

If a document is not applicable to your firm or situation and is not a required document, click **Not Applicable**. Once **all** documents are attached or marked as not applicable, this section will be complete.

File limitations of electronic attachments

- The types of files that you can attach are restricted to maintain system security. **PDF** format is recommended for all attachments.
- Other files types may not be easily readable by staff and may delay the review of your 2025 Re-Evaluation Application. TIFF/TIF formatted files are not recommended.
- Attached files are limited to **100.0 MB**. This is not a limitation of the system, but a reasonable maximum size that staff users are able to open and view on their computers.
- Larger files cannot be easily read or printed. If your electronic files exceed the **100.0 MB** limit, you will need to rescan at a lower resolution or compress the file.

- Scroll down to the “Mandatory Documents” section
- Click “Attach” to upload personal narrative

Choose file to upload from your computer or drag & drop to the green “Drop Files Here” box

DOCUMENT LIST STATUS **Incomplete: 0 attached of 2 mandatory; 0 attached of 2 required**

DOCUMENT FORMAT **Electronic documents only.**

Upload Files Close

Personal Narrative (PN)

Click **Choose Files** or drag files to **Drop Files Here**, edit details as needed, then click **Upload File(s)**. The files will be uploaded to the system and associated with the document type. You can view the attached files after uploading once the page refreshes. **Any files over 100 MB will be rejected.**

Select Documents to Attach *

No file chosen

Drop Files Here

Mandatory D
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Attach
 or

Required Doc

Required documents that are not relevant to your firm can be marked as not applicable. Please use caution when reviewing the document list as failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

This is what it looks like once a file has been selected.

Prior to uploading a file, you are prompted to provide a description.

Once you have chosen your file(s), select "Upload File(s)"

DOCUMENT LIST STATUS **Incomplete: 0 attached of 2 mandatory; 0 attached of 2 required**

DOCUMENT FORMAT **Electronic documents only.**

Upload Files Close

Personal Narrative (PN)

Click **Choose Files** or drag files to **Drop Files Here**, edit details as needed, then click **Upload File(s)**. The files will be uploaded to the system and associated with the document type. You can view the attached files after uploading once the page refreshes. **Any files over 100 MB will be rejected.**

File 1: **B2G_Fake_NYSDOT Personal Narrative.pdf**
Size: 16.04 KB ([remove file](#))

File Title:
B2G_Fake_NYSDOT Personal Narrative.pdf

File Description:
Personal Narrative

Select Documents to Attach *

[Choose Files](#) **B2G_Fake_NYSDOT Personal Narrative.pdf**

Drop Files Here

Upload File(s) Cancel

Refresh

Required Documents

Required documents that are not relevant to your firm can be marked as not applicable. Please use caution when reviewing the document list as failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Status

DOCUMENT LIST STATUS **Incomplete: 1 attached of 2 mandatory; 0 attached of 2 required**

DOCUMENT FORMAT **Electronic documents only.**
This document checklist is used to securely and confidentially attach electronic files to the application.

Refresh List Attach All Docs Via Fax Return

Mandatory Documents Refresh

All mandatory documents listed below must be attached. Do not attach other files in lieu of the requested documents; doing so may result in denial of your 2025 Re-Evaluation Application and/or delay in processing. If unsure how to proceed, please contact Customer Support.

Attach	Document	Download Form	Document Description	Status
Attach or Fax	Personal Narrative (PN) B2G Fake NYSDOT Personal Narrative.pdf (PDF, 16.04 KB) View File Download File Edit Info Delete File Additional File Info: Personal Narrative		Provide a written personal narrative that demonstrates how you, as the qualifying owner, have experienced social and economic disadvantage within the United States. The narrative must present individualized proof and specific real-world examples of economic hardship, systemic barriers, or denied opportunities that affected your ability to advance in education, employment, access to capital or credit, or the operation or growth of the business. Do not rely on race or sex alone. The narrative must establish disadvantage by the preponderance of the evidence based on your own experiences and circumstances.	Attached by Joe Doe on 3/4/2026
Attach or Fax	Personal Net Worth Statement	Download	Download, sign and upload.	NOT attached

Actual document(s)

Next: Click "Attach" to upload PNW

Confirmation of uploaded document(s)

Choose file to upload from your computer or drag & drop to the green “Drop Files Here” box

DOCUMENT LIST STATUS **Incomplete: 1 attached of 2 mandatory; 0 attached of 2 required**

DOCUMENT FORMAT **Electronic documents only.**

Upload Files Close

Personal Net Worth Statement

Click **Choose Files** or drag files to **Drop Files Here**, edit details as needed, then click **Upload File(s)**. The files will be uploaded to the system and associated with the document type. You can view the attached files after uploading once the page refreshes. **Any files over 100 MB will be rejected.**

Select Documents to Attach *

No file chosen

Drop Files Here

Mandatory D

All mandatory docu
unsure how to pro

Attach

or

y in processing. If

n 3/4/2026

This is what it looks like once a file has been selected.

Prior to uploading a file, you are prompted to provide a description.

Once you have chosen your file(s), select “Upload File(s)”

DOCUMENT LIST STATUS **Incomplete: 1 attached of 2 mandatory; 0 attached of 2 required**

DOCUMENT FORMAT **Electronic documents only.**

Upload Files Close

Personal Net Worth Statement

Click **Choose Files** or drag files to **Drop Files Here**, edit details as needed, then click **Upload File(s)**. The files will be uploaded to the system and associated with the document type. You can view the attached files after uploading once the page refreshes. **Any files over 100 MB will be rejected.**

File 1: **B2G_Fake_PNW_Statement.pdf**
Size: 15.19 KB ([remove file](#))

File Title:

File Description:

Select Documents to Attach *

B2G_Fake_PNW_Statement.pdf

Drop Files Here



- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logout
- Show All
- Hide All

Mandatory Documents

Refresh

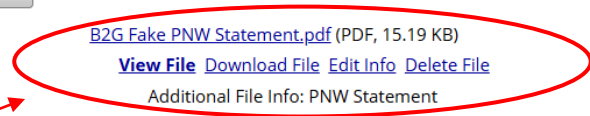
All mandatory documents listed below must be attached. Do not attach other files in lieu of the requested documents; doing so may result in denial of your 2025 Re-Evaluation Application and/or delay in processing. If unsure how to proceed, please contact Customer Support.

Attach	Document	Download Form	Document Description	Status
Attach or Fax	Personal Narrative (PN) B2G Fake NYSDOT Personal Narrative.pdf (PDF, 16.04 KB) View File Download File Edit Info Delete File Additional File Info: Personal Narrative		Provide a written personal narrative that demonstrates how you, as the qualifying owner, have experienced social and economic disadvantage within the United States. The narrative must present individualized proof and specific real-world examples of economic hardship, systemic barriers, or denied opportunities that affected your ability to advance in education, employment, access to capital or credit, or the operation or growth of the business. Do not rely on race or sex alone. The narrative must establish disadvantage by the preponderance of the evidence based on your own experiences and circumstances.	Attached by Joe Doe on 3/4/2026
Attach or Fax	Personal Net Worth Statement B2G Fake PNW Statement.pdf (PDF, 15.19 KB) View File Download File Edit Info Delete File Additional File Info: PNW Statement	Download	Download, sign and upload.	Attached by Joe Doe on 3/4/2026

Confirmation of uploaded document(s)



Attached by Joe Doe on 3/4/2026



Actual document(s)





Certification Application: Document List



Main Documents Signature Submit Utilities Cert List

Test Vendor Account LLC

Type: 2025 Re-Evaluation Application

App #: 2012936

Status: **Incomplete**

Started: 3/4/2026

49% complete

Note that some documents are required due to the nature of your firm. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Instructions for attaching files » [click here to show](#)

Note: this 2025 Re-Evaluation Application allows faxing of documents to the system. To use this option, click the **Attach All Docs Via Fax** button below or any individual Fax link to display and print a fax cover page. Additional instructions will be included on the cover page. All copies of contracts, agreements, and other documents requiring a signature to be valid must be submitted in their signed form.

Please note that as a condition of your application for certification, you are required to maintain in your office the original documents provided.

Furthermore, we reserve the right to inspect in person and/or request original documents by mail of any supporting document at any time during the term of certification.

Status

DOCUMENT LIST STATUS

Incomplete: 2 attached of 2 mandatory; 0 attached of 2 required

DOCUMENT FORMAT

Electronic documents only.

This document checklist is used to securely and confidentially attach electronic files to the application.

Refresh List

Attach All Docs Via Fax

Return

- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logout

[Show All](#) [Hide All](#)

- Scroll down to the “Required Documents” section

nysdot.newycontracts.com/FrontPage/VendorMain.asp?XID=3929

[View File](#) [Download File](#) [Edit Info](#) [Delete File](#)

Additional File Info: PNW Statement

Refresh List Attach All Docs Via Fax Return

Required Documents Refresh

Required documents that are not relevant to your firm can be marked as not applicable. Please use caution when reviewing the document list as failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Attach	Mark as Not Applicable	Document	Download Form	Document Description	Status
<p>Lock In Attach each document below or check the box to indicate it is not applicable to your business; then click the Lock In button.</p>					
Attach or Fax	<input type="checkbox"/>	Additional supporting documentation			NOT attached
Attach or Fax	<input type="checkbox"/>	Documentation of gross receipts for the most recently completed fiscal year, calculated on a cash basis		The following documents may generally be considered "safe harbors," provided that they include all reportable receipts, properly calculated, for the full reporting period: audited financial statements, a CPA's signed attestation of correctness and completeness, or all income-related portions of one or more (when there are affiliates) signed Federal income tax returns as filed.	NOT attached
<p>Lock In Attach each document above or check the box to indicate it is not applicable to your business; then click the Lock In button.</p>					

Refresh List Attach All Docs Via Fax Return

John Doe
EST VENDOR ACCOUNT LLC

[Customer Support](#)
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Choose file to upload from your computer or drag & drop to the green “Drop Files Here” box

B2G Fake PNW Statement.pdf (PDF, 15.19 KB)
[View File](#) [Download File](#) [Edit Info](#) [Delete File](#)
Additional File Info: PNW Statement

Upload Files

Close

Additional supporting documentation

Click **Choose Files** or drag files to **Drop Files Here**, edit details as needed, then click **Upload File(s)**. The files will be uploaded to the system and associated with the document type. You can view the attached files after uploading once the page refreshes. **Any files over 100 MB will be rejected.**

Select Documents to Attach *

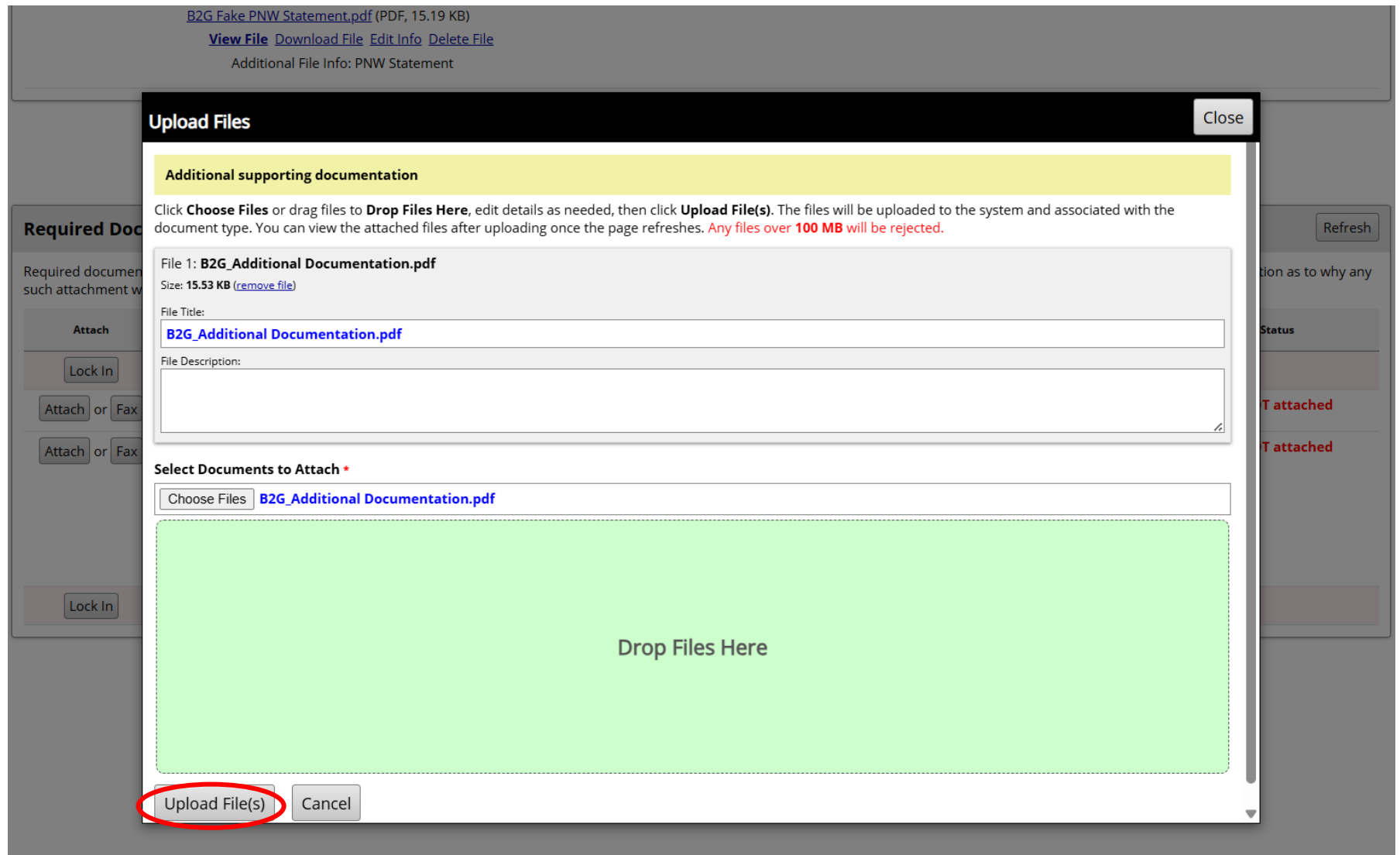
No file chosen

Drop Files Here

This is what it looks like once a file has been selected.

Prior to uploading a file, you are prompted to provide a description.

Once you have chosen your file(s), select “Upload File(s)”





Refresh List Attach All Docs Via Fax Return

- Home
- View
- Search
- Tools
- Message
- Settings
- Resource Center
- Logoff
- Show All
- Hide All

Required Documents Refresh

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Attach	Mark as Not Applicable	Document	Download Form	Document Description	Status
<input type="button" value="Lock In"/>		Attach each document below or check the box to indicate it is not applicable to your business; then click the Lock In button.			
<input type="button" value="Attach"/> or <input type="button" value="Fax"/>	<input type="checkbox"/>	Additional supporting documentation B2G Additional Documentation.pdf (PDF, 15.53 KB) View File Download File Edit Info Delete File			✔ Attached by Joe Doe on 3/4/2026
<input type="button" value="Attach"/> or <input type="button" value="Fax"/>	<input type="checkbox"/>	Documentation of gross receipts for the most recently completed fiscal year, calculated on a cash basis		The following documents may generally be considered "safe harbors," provided that they include all reportable receipts, properly calculated, for the full reporting period: audited financial statements, a CPA's signed attestation of correctness and completeness, or all income-related portions of one or more (when there are affiliates) signed Federal income tax returns as filed.	! NOT attached
<input type="button" value="Lock In"/>		Attach each document above or check the box to indicate it is not applicable to your business; then click the Lock In button.			

Actual document(s)

Confirmation of uploaded document(s)

Required Documents

Refresh

Required documents that are not relevant to your firm can be marked as not applicable. Please use caution when reviewing the document list as failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Attach	Mark as Not Applicable	Document	Download Form	Document Description	Status
<input type="button" value="Lock In"/>		Attach each document below or check the box to indicate it is not applicable to your business; then click the Lock In button.			
<input type="button" value="Attach"/> or <input type="button" value="Fax"/>	<input type="checkbox"/>	Additional supporting documentation			✔ Attached by Joe Doe on 3/4/2026
		B2G Additional Documentation.pdf (PDF, 15.53 KB) View File Download File Edit Info Delete File			
<input type="button" value="Attach"/> or <input type="button" value="Fax"/>	<input checked="" type="checkbox"/>	Documentation of gross receipts for the most recently completed fiscal year, calculated on a cash basis		The following documents may generally be considered "safe harbors," provided that they include all reportable receipts, properly calculated, for the full reporting period: audited financial statements, a CPA's signed attestation of correctness and completeness, or all income-related portions of one or more (when there are affiliates) signed Federal income tax returns as filed.	! NOT attached
<input type="button" value="Lock In"/>		Attach each document above or check the box to indicate it is not applicable to your business; then click the Lock In button.			

If a category does not apply, check the box to indicate "not applicable"

Once you have uploaded all documents, click "Lock In"

Refresh List

Attach All Docs Via Fax

Return

Required Documents

Refresh

Required documents that are not relevant to your firm can be marked as not applicable. Please use caution when reviewing the document list as failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Attach	Mark as Not Applicable	Document	Download Form	Document Description	Status
Lock In Attach each document below or check the box to indicate it is not applicable to your business; then click the Lock In button.					
Attach or Fax	-	Additional supporting documentation B2G Additional Documentation.pdf (PDF, 15.53 KB) View File Download File Edit Info Delete File	-		✔ Attached by Joe Doe on 3/4/2026
Not Applicable	Clear	Documentation of gross receipts for the most recently completed fiscal year, calculated on a cash basis		The following documents may generally be considered "safe harbors," provided that they include all reportable receipts, properly calculated, for the full reporting period: audited financial statements, a CPA's signed attestation of correctness and completeness, or all income-related portions of one or more (when there are affiliates) signed Federal income tax returns as filed.	✔ Not Applicable, noted by Joe Doe on 3/4/2026
Lock In Attach each document above or check the box to indicate it is not applicable to your business; then click the Lock In button.					

Refresh List

Attach All Docs Via Fax

Return

After "Lock In"

Application Complete – Time to Sign!

NEW YORK STATE OF OPPORTUNITY

nsydot.newnycontracts.com/FrontPage/VendorMain.asp?XID=3929

Verify it's you

Certification Application: Document List

Main Documents Signature Submit Utilities Cert List

Test Vendor Account LLC Status: **Complete, Pending Signature > Sign Application**
Type: 2025 Re-Evaluation Application Started: 3/4/2026
App #: 2012936

Application is complete and pending signature > [Sign Application](#)

Document setting(s) saved.

Note that some documents are required due to the nature of your firm. Failure to submit the attachments without an explanation as to why any such attachment was not provided will result in a delay in processing and/or could result in denial.

Instructions for attaching files » [click here to show](#)

Note: this 2025 Re-Evaluation Application allows faxing of documents to the system. To use this option, click the **Attach All Docs Via Fax** button below or any individual Fax link to display and print a fax cover page. Additional instructions will be included on the cover page. All copies of contracts, agreements, and other documents requiring a signature to be valid must be submitted in their signed form.

Please note that as a condition of your application for certification, you are required to maintain in your office the original documents provided.

Furthermore, we reserve the right to inspect in person and/or request original documents by mail of any supporting document at any time during the term of certification.


Status	
DOCUMENT LIST STATUS	Complete: 2 attached of 2 mandatory; 1 attached, 1 not applicable of 2 required
DOCUMENT FORMAT	Electronic documents only. This document checklist is used to securely and confidentially attach electronic files to the application.

Refresh List Attach All Docs Via Fax Return

Once all mandatory & required documents are uploaded, you will be prompted to sign

Signature Page

← → ↻ nysdot.newnycontracts.com/FrontPage/VendorMain.asp?XID=3929 ☆ | 🗄️ | 🗨️ | 🔍 Verify it's you

 **Certification Application: Sign 2025 Re-Evaluation Application** ?

Main Documents **Signature** Submit Utilities Cert List

Test Vendor Account LLC Status: **Complete, Pending Signature > Sign Application**
Type: 2025 Re-Evaluation Application Started: 3/4/2026
App #: 2012936

Application is complete and pending signature

The electronic signature attests to the accuracy of the certification form.

* required entry

Electronic Signature

SIGNATURE *	Type your full, legal name as your signature <input type="text"/>
YOUR TITLE *	<input type="text" value="Owner"/>
YOUR ORGANIZATION *	<input type="text" value="Test Vendor Account LLC"/>
TODAY'S DATE *	<input type="text" value="3/4/2026"/>

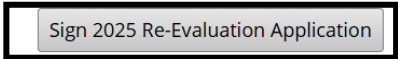
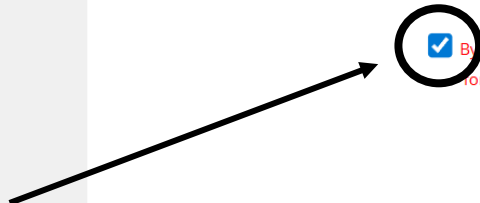
By electronically signing this certification form, I hereby attest that the information contained herein and attached in electronic format is accurate and correctly represents the business, its owners, and its management.

[Customer Support](#)
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Joe Doe
TEST VENDOR ACCOUNT LLC

Be sure to check attestation box



Sign Application



Certification Application: Submit 2025 Re-Evaluation Application



Main Documents Signature **Submit** Utilities Cert List

Test Vendor Account LLC
Type: 2025 Re-Evaluation Application
App #: 2012936

Status: **Complete & Signed, Pending Submission** > [Submit Application](#)
Started: 3/4/2026

Application is signed and pending submission > [Submit Application](#)

Submit Your 2025 Re-Evaluation Application

If you are ready to submit your form, check the box below and click **Submit**. Once submitted, the form cannot be edited.

By submitting this certification form, I acknowledge individually, and on behalf of the certified business, the policies, rules, and requirements of the program.

Submit 2025 Re-Evaluation Application

View Your 2025 Re-Evaluation Application

[View and Print 2025 Re-Evaluation Application](#)

Edit Your 2025 Re-Evaluation Application

[Edit 2025 Re-Evaluation Application](#)

NOTE: Your application is NOT complete until you submit

Make sure to check acknowledgement box

Successful Submission

Certification Application: Submit 2025 Re-Evaluation Application

[Main](#) [Documents](#) [Signature](#) [Submit](#) [Q & A](#) [Utilities](#) [Cert List](#)

Test Vendor Account LLC

Type: **2025 Re-Evaluation Application**

App #: **2012936**

Status: **Submitted, Pending Receipt**

Started: **3/4/2026**

Submitted: **3/5/2026**

Thank you for your submittal. Your certification form number is 2012936. Please reference this number in all correspondence.

Firms can expect to receive a final determination on their submission within 90 days. During this time, you may be contacted to supply additional information and/or supporting documentation; a delay in your response will result in an extended period of review.

We reserves the right to inspect in person and/or request original documents by mail of any supporting document at any time during the term of certification.

[View and Print 2025 Re-Evaluation Application For Your Records](#)

[Customer Support](#)

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Successful Submission



Certification Application Submitted

Applicant: **Test Vendor Account LLC**
Certifying Agency: **New York State Department of Transportation**
Application Type: **2025 Re-Evaluation Application**
Application Number: **2012936**
Contact: **Joe Doe**
Date Started: **3/4/2026**
Date Submitted: **3/5/2026**

Dear Joe Doe,

Thank you for submitting your application on 3/5/2026. Your certification application number is 2012936. Please reference this number in all correspondence.

It will next be received by the organization and assigned to a staff person for review.

To view your application, visit: <https://nysdot.newnycontracts.com/?GO=677>

If you have any questions, please email us at nysdot@newnycontracts.com.

New York State Department of Transportation
nysdot@newnycontracts.com
518-417-6631
www.dot.ny.gov

Submittal of PN and PNW Statement

PNs and required PNWs should be submitted through the NYSUCP B2G DBE Portal

Go to <https://nysucp.newnycontracts.com/> (B2G Portal)

1. Select the logo of your certifying agency
2. Log In as you would for your yearly upload of gross receipts
3. Use **“2025 Reevaluation Application”** function
4. Upload attachments:
 - Personal Narrative
 - Add any supporting documentation for your PN
 - Personal Net Worth Statement
 - Add any required documentation for your PNW
5. You must submit a PN and PNW for each owner claiming disadvantaged ownership
 - **Comprised ownership of a firm must be 51% or greater by persons who are qualified as disadvantaged**

New York State Unified Certification Program

NYSUCP Certified Directory

Search our database of DBE/ACDBE certified vendors

Search for Certified Firms

System Training

Learn how to fully utilize our system with a live trainer

View Training Classes

About the System

Welcome to the New York State Unified Certification Program Certification (NYSUCP) Portal! The NYSUCP is responsible for DBE certification in the state of New York and provides firms with "one-stop" shopping.

Firms interested in ACDBE Certification must apply through the Port Authority of New York and New Jersey or Niagara Frontier Transportation Authority.

Get DBE Certified or Manage your DBE Certification

Click on a partner logo to apply or manage (e.g. request code expansion, submit annual affidavit) your certification.

Get Certified:

Firms headquartered in New York State must apply with the Certifying Partner applicable to their geographic location. Clicking on any of the four Partner logos below will direct you to the proper Certifying Partner. Firms headquartered outside New York State can apply to any of the Certifying Partners below. Regardless of firm location, any firm which is re-applying for DBE certification must submit to the Partner with which you originally applied.

Manage your Certification:

Click on a Certifying Partner to manage (e.g. Notification of change in firm circumstances, submit annual affidavit, request code expansion) your certification.

Previous applicants must submit to the partner you originally applied with.



UCP Partner Contact Information



Metropolitan Transportation Authority
Certification Program
DBEcertification@mtahq.org
<https://mta.newnycontracts.com/>



Niagara Frontier Transportation Authority
DBE/ ACDBE Certification Unit
EEO.DBENFTA.com
<https://nfta.newnycontracts.com/>



New York State Department of Transportation
DBE Certifications Unit
DBECert@dot.ny.gov
<https://nysdot.newnycontracts.com/>



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Certifications Unit
Certhelp@panynj.gov
<https://panynj.diversitysoftware.com/>