



Bridges and Tunnels

NOTICE OF EXAMINATION

PROMOTION TO BRIDGE AND TUNNEL SERGEANT Exam No. 6723

WHEN TO APPLY: From: 6/1/2026

To: 6/30/2026

APPLICATION FEE: \$101.00

If you choose to pay the application fee with a credit/debit/gift card, you will be charged a service fee of 2.95% of the payment amount. This service fee is nonrefundable.

TYPE OF TEST:

Multiple-Choice Test

TEST DATE:

Multiple-Choice testing is expected to begin on Saturday, September 19, 2026

JOB DESCRIPTION:

Bridge and Tunnel Sergeants, under general supervision, are responsible for supervision of Bridge and Tunnel Officers, delivery of high quality customer service, expeditious movement of traffic, revenue protection, protection of life and property; emergency response; and incident management. They supervise arrests; discipline the force; enforce rules, regulations and orders of MTA Bridges and Tunnels, traffic regulations and other laws; train staff; operate motor-driven equipment and vehicles; supervise and perform facility security inspections, patrols and related functions; coordinate enforcement, traffic management and other actions between commands and outside agencies; may temporarily assume the duties of the Lieutenant in the Lieutenant's absence; and perform related work.

Special Working Conditions: Bridge and Tunnel Sergeants may be required to work various shifts, including nights, Saturdays, Sundays and holidays.

(This brief description does not include all of the duties of this position.)

SALARY:

The current minimum salary for Bridge and Tunnel Sergeant is \$112,121 per annum increasing to \$126,478 per annum in the seventh year of service. These rates are subject to change.

ELIGIBILITY TO TAKE EXAMINATION:

This examination is open to each employee of MTA Bridges and Tunnels who **on the first date of the multiple-choice test:**

1. Is permanently (not provisionally) employed in or appears on a Preferred List (see Note, below) for the eligible title of Bridge and Tunnel Officer; and
2. Has served permanently in such title for a period of not less than six months following the successful completion of their probationary period (or preceding the placement of one's name on a Preferred List); and
3. Is not otherwise ineligible.

(Note: A "Preferred List" is a civil service list which is only for certain former permanent incumbents of the eligible title who have rehiring rights.)

This examination is also open to employees who were appointed to an eligible title pursuant to New York State Civil Service Law, section 55-a, and who meet all other eligibility requirements.

You are responsible for determining whether you meet the eligibility requirements for this examination prior to submitting the Application. If you do not know if you are eligible, check with **your department's Human Resources representative**. You may be given the test(s) and/or assessment(s) before we verify your eligibility. If you are marked "Not Eligible," your application fee will **not** be refunded, and you will **not** receive a score.

This examination is **not** open to employees of MTA New York City Transit, or to employees of MTA agencies other than MTA Bridges and Tunnels.

THE TEST:

You will be given a competitive multiple-choice test. The competitive multiple-choice test may be given at a computer terminal or using paper and pencil/pen. A score of at least 70% is required to pass the

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

competitive multiple-choice test.

You will be scheduled to take the test as indicated in the above "Test Date" box. You will be assigned to a test date and location, and you cannot request that your scheduled test date or location be changed, unless you meet the conditions in the "Special Test Accommodations" subsection below.

Your score on the competitive multiple-choice test will determine 85% of your final score. Your seniority will determine the remaining 15%. You must pass the competitive multiple-choice test to have your seniority credited. If you meet the requirements as indicated in the above "Eligibility to Take Examination" section, your seniority score will be 71.5 plus 0.75 points for each three months of completed, permanent, continuous service in an eligible title. Your service will be credited through the first date of the competitive multiple-choice test, up to a maximum of 9.5 years. Time served prior to a break in service of more than one year will not be credited.

Conditions: Service in titles other than the eligible title will not be given seniority credit, except as provided by law. No credit will be given for more than the actual amount of service an eligible has, except as provided by Section 243 of the NYS Military Law. Any employee who, pursuant to court order or otherwise, has been accorded retroactive seniority by the Department of Citywide Administrative Services in the title of Bridge and Tunnel Officer shall be given appropriate credit.

Effects of a Break in Service: The period of a break in service will not be credited toward eligibility to take the examination, eligibility to be promoted, or in the computation of seniority credits. Additionally, any time served prior to a break in service of more than one year will not be credited for these purposes.

Veterans' or Disabled Veterans' Credit will be granted only to eligible passing candidates who request that they be applied. Veterans' or Disabled Veterans' Credit should be requested at the time of application but **must** be requested before the date the eligible list is established. Claims for Veterans' or Disabled Veterans' Credit cannot be made once the eligible list is established.

The test will include questions which may require working knowledge of better (without the use of reference material) of the following non-exclusive list of sources, as in effect up to and including **March 31, 2026**: Rules and Regulations Governing Bridge and Tunnel Operating Forces (black book); Rules and Regulations Governing the Use of TBTA Facilities; New York State Penal Law; Criminal Procedure Laws; Vehicle and Traffic Laws; New York City Traffic Regulations; Accident Investigation Manual; First Aid and Cardiopulmonary Resuscitation (CPR); Hazardous Material Response Guide; Traffic and Criminal Software (TraCS) Manual; State of New York Department of Motor Vehicles Police Crash Report Submission Instructions; New York State Traffic Incident Management Training For Responders; reference numbered memoranda (memos) and policies directed to the operation of the facilities and personnel.

The competitive multiple-choice test may measure your knowledge, skills and abilities in the following and other related areas:

- **Public Safety and Security:** Knowledge of relevant equipment, policies, procedures, and strategies to promote effective local, state, or national security operations for the protection of people, data, property, and institutions.
 - Example: Using a license plate reader to obtain information about a vehicle.
- **Operating Procedures:** Knowledge of the operating procedures of Bridges and Tunnels.
 - Example: Recalling a procedure to use in an emergency situation.
- **Bridges & Tunnels Rules & Regulations:** Knowledge of the Bridges & Tunnels rules and regulations.
 - Example: Inspecting an Officer's uniform to ensure it meets standards.
- **First Aid:** Knowledge of basic first aid procedures.
 - Example: Addressing a person's injury until medical assistance arrives.
- **Civil Rights:** Knowledge of the basic civil rights afforded to all citizens.
 - Example: Determining if a vehicle search is permitted.
- **Law and Government:** Knowledge of relevant New York City laws, legal codes, court procedures, precedents, government regulations, executive orders, and agency rules.
 - Example: Determining if someone has violated a New York City traffic law.
- **Customer and Personal Service:** Ability to interact with and provide information to customers in a professional and courteous manner. This includes customer needs assessment, preventing situations from escalating, and providing any services that may help them.
 - Example: Resolving a conflict between customers.
- **Administration and Management:** Knowledge of planning, coordination, and execution of business functions, resource allocation, and production.
 - Example: Planning Officer coverage for an event being held on a weekend.
- **Decisiveness:** Readiness to make decisions, render judgments, take action, or commit oneself.
 - Example: Deciding which assignments will be covered for the day.
- **Delegation:** Utilizing subordinates effectively; allocating decision-making and other responsibilities to the appropriate subordinates.
 - Example: Determining which Officers will be assigned a specific task.
- **Judgement:** Developing alternative courses of action and making decisions based on logical assumptions that reflect factual information.
 - Example: Determine which assignments are high priority and should be completed as soon as possible.
- **Sensitivity:** Actions that indicate a consideration for the feelings and needs of others.
 - Example: Expressing empathy to an Officer who is struggling with an assignment.

HOW TO APPLY:

If you believe you are eligible to take this examination, apply using the Online Application System (OASys) at <https://a856-mtaexams.nyc.gov/OASysWeb/home>. Follow the onscreen application instructions for electronically submitting your application, payment, and completing any required information. A unique and valid email address is required to apply online. Several internet service providers, including but not limited to Google, Yahoo!, AOL, Outlook.com, and Mail.com offer free email addresses. **All new OASys accounts require verification before a candidate can apply to ensure the accuracy of candidate information. Verification is instantaneous for most accounts and you will receive a confirmation email with instructions to activate your account. For any account creation issues, you will receive onscreen prompts to contact the Examinations Unit. This review may require up to five (5) business days to be reviewed and resolved. Please keep this**

information and the application period deadline in mind when creating your account.

The following methods of payment are acceptable: major credit card, bank card associated with a bank account, or a prepaid debit card with a credit card logo which you may purchase online or at various retail outlets. If you are receiving or participating in certain forms of public assistance/benefits/programs, or are a veteran, you may qualify to have the application fee waived.

If you are requesting a fee waiver, you must, by July 14, 2026, submit documentation supporting your fee waiver request by mail to Bridge and Tunnel Sergeant, Exam No. 6723, MTA New York City Transit, 149 Pierrepont Street, Brooklyn, NY 11201, Attn: Exam Administration, 3rd Floor, Room 3.600. You must include your full name, last 4 digits of your Social Security Number (SSN), your Applicant ID Number (if known), your online application confirmation number, and the exam title and number with your request. For fee waiver request documentation requirements, please refer to the Fee Waiver Request Guide, which is accessible online at http://web.mta.info/nyct/hr/forms_instructions.htm and will be attached to this Notice of Examination during the application period.

You must complete the entire application by midnight, Eastern Time, of the last day of the application period. If you have questions about applying for this examination, you may contact the Examinations Unit at examsunit@nyct.com.

Application for Examination: Follow the online instructions, including those relating to the payment of fee and, if applicable, those found in the Special Circumstances Guide.

IMPORTANT: Your application submission confirms that you have read this Notice of Examination, including any dates and the requirements.

Application Fee: This fee is generally not refundable. Under special circumstances, you may be entitled to a refund. Please refer to the Department of Citywide Administrative Services ("DCAS") General Exam Regulation E.3.4 to determine if you are entitled to a refund. Please visit http://web.mta.info/nyct/hr/forms_instructions.htm to access the DCAS General Exam Regulations online. Application fee refund requests, along with any relevant supporting documentation, should be emailed to examsmakeups@nyct.com or mailed to the address in the "Correspondence" section below.

Late Applications: Refer to the "Correspondence" section below to contact the Examinations Unit to determine the procedure for submitting a late application if you meet one of the following conditions:

1. You are absent from work for at least one-half of the application period and are unable to apply for reasons such as vacation, sick leave or military duty; or
2. You become eligible after the above application period, but before the first test date.

Special Test Accommodations: If you plan to request an alternate test date due to your religious observance or special testing accommodations due to disability, please follow the instructions included in the Special Circumstances Guide, which is accessible online at http://web.mta.info/nyct/hr/forms_instructions.htm and will be attached to this Notice of Examination during the application period. An alternate test date due to religious observance must be requested no later than 15 days prior to the date on which testing is expected to begin. Special testing accommodations due to disability must be requested no later than 30 days prior to the date on which testing is expected to begin.

Make-Up Tests: You may apply for a make-up test if you cannot take the test as scheduled for any of the following reasons:

1. Compulsory attendance before a public body; or
2. On-the-job injury or illness caused by municipal employment where you are an officer or employee of the City; or
3. Absence from the test within one week after the death of a spouse, domestic partner, parent, parent-in-law, sibling, child, or child of a domestic partner where you are an officer or employee of the City; or
4. Absence due to ordered military duty; or
5. A clear error for which the Examinations Unit is responsible; or
6. A temporary disability; or
7. Pregnancy, childbirth or a related medical condition.

To request a make-up test, submit your request with documentation of the special circumstances that caused you to miss your test (as attachments) by email to examsmakeups@nyct.com or by mail to the address in the "Correspondence" section below as soon as possible.

CORRESPONDENCE:

Change of Contact Information: It is critical that you keep your contact information (i.e., telephone number, mailing address and email address) current with your employer. You may miss important information about your exam(s) or consideration for appointment or promotion, including important information that may require a response from you by a specified deadline, if we do not have your correct contact information. To update your contact information, follow the applicable instructions below:

Current employees must:

- Visit the employee portal at www.mymta.info to update your contact information through the "BSC" **and**
- Update this information on your Profile page in OASys by logging into your OASys account and navigating to your Dashboard, then your Profile tab at <https://a856-mtaexams.nyc.gov/OASysWeb/home>

External candidates must:

- Update this information on your Profile page in OASys by logging into your OASys account and navigating to your Dashboard, then your Profile tab at

<https://a856-mtaexams.nyc.gov/OASysWeb/home>

Personal Information Update: If there are changes to your name and/or social security number you must use the Correction Form and follow all instructions for changing your name and/or social security number with the Examinations Unit. The following link will provide you with the MTA Correction Form: <https://www.mta.info/document/170711>.

All other correspondence should be sent to examsunit@nyct.com and must include "Promotion to Bridge and Tunnel Sergeant, Exam No. 6723" in the Subject. Alternatively, you can mail your correspondence to the following address:

Promotion to Bridge and Tunnel Sergeant, Exam No. 6723
MTA New York City Transit
149 Pierrepont Street
Brooklyn, NY 11201
Attn: Exam Administration, 3rd Floor, Room 3.600

TEST SITE REQUIREMENTS:

Your Admission Letter will be available on your Dashboard in OASys 14 days before the first date on which testing is expected to begin. A paper copy of the Admission Letter is your ticket for admission to the test.

Applicants **must** keep their email address **up to date**. Please refer to the "Correspondence" section above for instructions on how to update your email address and other contact information.

Warning: You are not permitted to enter the test site with cellular phones, smart watches, beepers, pagers, cameras, portable media players, or other electronic devices. Calculators are **not** permitted. Electronic devices with an alphabetic keyboard or with word processing or data recording capabilities such as planners, organizers, etc. are prohibited. If you use any of these devices in the building at any time before, during or after the test, you may **not** receive your test results, your test score may be nullified, and your application fee will **not** be refunded.

You may not have any other person, including children, present with you while you are being processed for or taking the test and no one may wait for you inside of the test site while you are taking the test.

You are also not permitted to use on site any medical assistive devices, including those that give notifications or alerts, or that vibrate, without the prior express written authorization of the Examinations Unit. You can contact the Examinations Unit by email at: examsmakeups@nyct.com.

Leaving: You must leave the test site once you finish the test. If you leave the test site after being fingerprinted but before finishing the test, you will not be permitted to re-enter. If you disregard this instruction and re-enter the test site, you may not receive your test results, your test score may be nullified, and your application fee will not be refunded.

Proof of Identity: You must present your MTA Bridges and Tunnels employee ID when you arrive to take the test.

THE TEST RESULTS:

If you pass the competitive multiple-choice test and are marked eligible, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by email of your test results. If you meet all requirements and conditions, you will be considered for promotion when your name is reached on the eligible list.

If you believe that your test results were rated incorrectly, you may submit an appeal of your score to the Examinations Unit, through the OASys. Your appeal must give specific reasons why your score should be higher. Your appeal may result in a higher or lower rating.

To access the appeal portal of OASys, please log into your OASys account at <https://a856-mtaexams.nyc.gov/OASysWeb/home> and use the following steps:

1. Navigate to the Dashboard for the Appeals tab.
2. Click the NEW APPEAL button to create and submit your appeal.
3. Select the exam from the Exam drop-down list, and
4. Select the exam part from the Exam Part drop-down list.
5. Select the reason for your appeal from the Appeal Reason drop-down list (if applicable).
6. Enter the details of your appeal by providing specific reasons why your score should be higher.

REQUIREMENTS TO BE PROMOTED:

Probationary Period: At the time of promotion, you must have completed your probationary period in the eligible title indicated in the above "Eligibility to Take Examination" section, and you must be permanently employed in that title or your name must appear on a Preferred List for that title. Additionally, you must have served permanently in an eligible title for at least six months after successfully completing your probationary period. Time served prior to a break in service of more than one year will not be credited.

Driver License Requirement: At the time of promotion, you must have a Motor Vehicle Driver License valid in the State of New York with no disqualifying restrictions that would preclude the performance of the duties of this title. If you have serious moving violations, a license suspension or an accident record you may be disqualified. This license must be maintained for the duration of your employment in the title.

Drug Screening Requirement: You must pass a drug screening in order to be promoted. You may again be drug tested on a random basis as a Bridge and Tunnel Sergeant. Any Bridge and Tunnel Sergeant found in possession of or using illegal drugs will be subject to disciplinary charges which may result in termination.

ADDITIONAL INFORMATION:

Training: You may be required to undergo a formalized training course during your probationary period. Failure to successfully complete the training course may result in a return to your previously held permanent title.

Probationary Period: You will be required to complete a probationary period. If you do not successfully complete the probationary period, you may be returned to your previously held permanent title.

Peace Officer Certification Requirement: Employees promoted to the title of Bridge and Tunnel Sergeant will be required to maintain New York State Peace Officer status and firearms qualification and authorization for the duration of their employment.

Application Receipt: You will be emailed a receipt immediately after you have applied for the examination. If you do not receive this receipt, check the "Junk", "Trash", or "Spam" folders for the primary email linked to your OASys account. If you are unable to locate the email, you can view a summary of the notification email by clicking the Notifications tab on your OASys dashboard. If you are still unable to locate the email, please email the Examinations Unit via the Contact feature available in OASys with a description of the issue, and include the exam number and your profile number located on your OASys Profile page. While on your Profile page, check that the email addresses you provided are correct and/or updated.

PENALTY FOR MISREPRESENTATION:

Any intentional misrepresentation on the application or examination may result in disqualification, even after promotion, and may result in criminal prosecution.

The General Examination Regulations of the Department of Citywide Administrative Services (DCAS) apply to this examination and are part of this Notice of Examination, and they are accessible through our website at http://web.mta.info/nyct/hr/forms_instructions.htm

MTA Bridges and Tunnels is an Equal Opportunity Employer.

Title Code No. 70735; The Bridge and Tunnel Service (TBTA Operations); Group II - Per Annum Positions

Application Period Opened: 6/1/2026