



New York City Transit

NOTICE OF EXAMINATION

SYSTEM SAFETY SPECIALIST TRAINEE (TRANSIT AUTHORITY)

Exam No. 6622

AMENDED NOTICE – August 5, 2026

WHEN TO APPLY: From: 6/1/2026
To: 7/15/2026

APPLICATION FEE: \$68.00

If you choose to pay the application fee with a credit/debit/gift card, you will be charged a service fee of 2.95% of the payment amount. This service fee is nonrefundable.

TYPE OF TEST:

Multiple-Choice Test

TEST DATE:

Multiple-Choice testing is expected to begin on Saturday, September 12, 2026

This Notice of Examination was amended on August 5, 2026, to remove the Report Writing Assessment and to update the knowledge, skill, and ability areas in The Test section.

JOB DESCRIPTION:

System Safety Specialist Trainees, under direct supervision, with very little latitude for independent judgment or initiative, perform and receive training in elementary safety related tasks such as asbestos assessment, fire and occupational safety, hazard and accident analysis, and industrial hygiene, involving electrical, mechanical, civil, fire safety, environmental and/or occupational safety; operate a motor vehicle; and perform related work.

Some of the physical activities performed by System Safety Specialist Trainees and environmental conditions experienced are: working outdoors in all weather conditions; working in depots, shops, inside storage facilities, and on elevated and in subterranean railways; wearing protective gear such as respirators, ear muffs, goggles, safety gloves and shoes; working in noisy and potentially polluted environments when engaged in noise testing and taking liquid samples; checking for asbestos and lead hazards; climbing and descending ladders; walking in dimly lit areas; taking samples of concentrated anti-rust and anti-corrosion solvent from wash tanks after use by shops; walking and squatting when taking samples and monitoring hazardous situations; inspecting fire alarms, sprinklers, water spray systems and other fire suppression systems; inspecting underground storage tanks containing heating fuel, diesel fuel, antifreeze and gasoline.

Special Working Conditions: System Safety Specialist Trainees may be required to work various shifts, including nights, Saturdays, Sundays and holidays.

(This brief description does not include all of the duties of this position.)

SALARY AND BENEFITS:

The current minimum salary for System Safety Specialist Trainee is \$49,667 per annum for a 35-hour work week at Salary Step 1. There are two salary steps within this title. The salary of those hired will be increased to Salary Step 2, \$53,635 per annum for a 35-hour work week, upon completion of one year of satisfactory service at Step 1. If advanced to the title of System Safety Specialist Level 1, the salary is expected to increase to \$67,933 per annum for a 35-hour work week (based on current minimum salary). These rates are subject to change. The benefits of this position include, but are not limited to, night and weekend salary differentials, paid holidays, vacation and sick leave, a comprehensive medical plan and a pension plan.

HOW TO QUALIFY:

Education Requirements: As per section 54 (2) of the New York State Civil Service Law, **Education Requirements** must be met by **July 15, 2027**:

1. A baccalaureate degree from an accredited college or university in engineering, fire safety, environmental or occupational safety, ergonomics, statistics, mathematics, chemical, physical or biological sciences, industrial hygiene, safety management or a related field.

Candidates who are selected for appointment and who possess a Masters' degree from an accredited college or university in one of the fields listed above will be appointed to System Safety Specialist Trainee Salary Step 2.

Education and Experience Exam: During the Education and Experience Exam (EEE), you may answer questions about your education.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

You have until midnight Eastern time on the last day of the Application Period (7/15/2026) to clearly specify in detail all of your relevant education and Final Submit your Education and Experience Exam in the Online Application System (OASys). Once you Final Submit your Education and Experience Exam in OASys, you will not be permitted to submit new or additional information on your Education and Experience Exam online.

If you do not Final Submit your Education and Experience Exam in OASys by midnight Eastern time on the last day of the Application Period (7/15/2026), your examination will be considered incomplete, you will not receive a score, you will not be invited to subsequent portions of this examination (if applicable), and your application fee will not be refunded.

The college or university must be accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education, and by the Council for Higher Education Accreditation (CHEA).

You are responsible for determining whether you meet the qualification requirements for this examination prior to applying. You may be given the test(s) and/or assessment(s) before we determine if you meet the qualification requirements. If you are marked "Not Qualified," your application fee will **not** be refunded, and you will **not** receive a score.

Foreign Education Fact Sheet (required only if you need credit for your foreign education for this examination): If you were educated outside the United States, you must have your foreign education evaluated to determine its equivalence to education obtained in the United States. The services that are approved to make this evaluation, as well as instructions on how to submit this evaluation are listed in the Foreign Education Fact Sheet, which will be attached to this Notice of Examination during the application period. When you contact the evaluation service, ask for a "document-by-document" (general) evaluation of your foreign education. Your foreign education evaluation **must** be submitted directly to MTA New York City Transit's Examinations Unit by the service completing the evaluation. Foreign education evaluations received directly from applicants will **not** be accepted. You may also visit http://web.mta.info/nyct/hr/forms_instructions.htm to access the Foreign Education Fact Sheet on our website.

Note: If you have earned a higher-level degree in the United States that supersedes the level and type of education required to meet the qualification requirements, you do not need to submit a foreign education evaluation. However, you must indicate that you have completed the higher-level degree in the United States; proof of acceptance into an academic program or school is not sufficient to determine satisfactory equivalency.

SELECTIVE CERTIFICATION(S):

Selective Certification for Certifications and Special Experience: If you have any of the certifications or experience listed below, you may be considered for appointment to positions requiring this certification or experience through a process called Selective Certification. If you qualify for Selective Certification, you may be given preferred consideration for positions requiring this certification or experience. If you are interested in any of the selective certifications below, you should follow the instructions given to you on the date of the competitive multiple-choice test to indicate your interest in such selective certification(s). Your certification or experience will be verified by MTA New York City Transit at the time of consideration for appointment.

1. **Selective Certification for Positions Requiring Asbestos Certification or Experiences (AAB):** Possession of one of the following New York State Department of Labor Asbestos Certifications: Project Monitor, Inspector, Supervisor, Management Planner or Project Designer. Or possession of two (2) years of full-time satisfactory work experience performing asbestos inspections on rail or bus transit properties.
2. **Selective Certification for Positions Requiring a Safety Certification (GSP):** Possession of a Certified Safety Professional (CSP), Associate Safety Professional (ASP) or Graduate Safety Practitioner (GSP) certificate by an approved certifying body.
3. **Selective Certification for Positions Requiring Industrial Hygiene Certification (CIH):** Possession of a Certified Industrial Hygienist (CIH) or Certified Associate Industrial Hygienist (CAIH) certificate issued by an approved certifying body.
4. **Selective Certification for Positions Requiring Lead Certification (LCB):** Possession of a Supervisor or Competent Person C-3 or C-5 Certification issued by an approved certifying body or two (2) years of full-time experience performing lead project inspections on rail or bus transit properties.
5. **Selective Certification for Positions Requiring Transportation Safety Experience (STC):** Two (2) years of full-time work experience performing in depth system safety studies to identify, assess, and resolve safety hazards which impact passenger and employee safety or provide technical support in areas which concern the safety of passengers or employees on rail or bus transit properties.
6. **Selective Certification for Positions Requiring Code Enforcement Officer Certification (CFE):** Possession of the New York State Uniform Fire Prevention and Building Code Enforcement "Code Enforcement Official" Certification.
7. **Selective Certification for Positions Requiring Hazardous Waste Operations and Emergency Response Certification (HAZ):** Possession of the OSHA 40-hour Hazardous Waste Operations and Emergency Response (HAZWOPER) Certification.
8. **Selective Certification for Positions Requiring Transportation Safety/Health/Environmental Inspections (TRA):** Two (2) years of full-time work experience performing in depth system safety studies to identify, assess, and resolve safety/health/environmental hazards which impact passenger and employee safety/health or provide technical support in areas which concern the safety/health of passengers or employees on rail or bus transit properties.

The above Selective Certification requirements may be met at any time during the duration of the list. If you meet this requirement at some future date, please submit a request by contacting DCAS via the following link: nyc.gov/CivilServiceNowNYC using the "Selective Certification" subject. Please include the examination title and number, your full name, OASys Profile ID number, and the selective certification(s) you are requesting in your submission.

THE TEST:

You will be given a competitive multiple-choice test. The competitive multiple-choice test may be given at a computer terminal and/or using paper and pencil/pen. A score of at least 70% is required to pass the competitive multiple-choice test. Your score on the competitive multiple-choice test will be used to determine your place on the eligible list.

You will be scheduled to take the test as indicated in the above "Test Date" box. You will be assigned to a test date and location, and you cannot request that your scheduled test date or location be changed, unless you meet the conditions in the "Special Test Accommodations" subsection below.

Veterans' or Disabled Veterans' Credit will be granted only to eligible passing candidates who request that they be applied. Veterans' or Disabled Veterans' Credit should be requested at the time of application but **must** be requested before the date the eligible list is established. Claims for Veterans' or Disabled Veterans' Credit cannot be made once the eligible list is established.

The competitive multiple-choice test may measure your knowledge, skills and abilities in the following and other related areas:

- **Deductive Reasoning:** The ability to apply general rules to specific problems to come up with logical answers. It involves deciding if an answer makes sense.
 - Example: Applying MTA New York City Transit rules and regulations to situations to determine the appropriate action that must be taken.
- **Inductive Reasoning:** The ability to combine separate pieces of information, or specific answers to problems, to form general rules or conclusions. This includes developing a logical explanation for why a series of unrelated events occur together.
 - Example: Identifying a suspicious and/or unsafe situation based on different issues observed, to form a conclusion about the incident.
- **Written Comprehension:** The ability to understand written sentences and paragraphs.
 - Example: Understanding written bulletins released by the MTA.
- **Written Expression:** The ability to use English words or sentences in writing so others will understand.
 - Example: Writing reports or memorandums detailing findings from a field observation or inspection.
- **Problem Sensitivity:** The ability to tell when something is wrong or is likely to go wrong. It includes being able to identify the whole problem as well as the elements of the problem. It does not involve solving the problem, only recognizing there is a problem.
 - Example: Recognizing when a condition or situation may lead to a safety issue.
- **Information Ordering:** The ability to correctly follow a rule or set of rules to arrange things or actions in a certain order. The rule or sets of rules used must be given. The things or actions to be put in order may include numbers, letters, words, pictures, procedures, sentences, and mathematical or logical operations.
 - Example: Following a step-by-step procedure to conduct a safety inspection.
- **Number Facility:** The ability to add, subtract, multiply, and divide quickly and correctly. These can be steps in other operations, such as finding percentages and taking square roots.
 - Example: Calculating the square footage of a room.
- **Visualization:** The ability to imagine how something will look when it is moved around or when its parts are moved or rearranged. It requires the forming of mental images of how patterns or objects would look after certain changes, such as unfolding or rotation. One has to predict how an object, set of objects or pattern will appear after the changes are carried out.
 - Example: Understanding how relocating equipment components could affect system operations, access points, or potential safety hazards.

HOW TO APPLY:

If you believe you meet the requirements in the "How to Qualify" section, apply using the Online Application System (OASys) at <https://a856-mtaexams.nyc.gov/OASysWeb/home>. Follow the onscreen application instructions for electronically submitting your application, payment, and completing any required information. A unique and valid email address is required to apply online. Several internet service providers, including but not limited to Google, Yahoo!, AOL, Outlook.com, and Mail.com offer free email addresses. **All new OASys accounts require verification before a candidate can apply to ensure the accuracy of candidate information. Verification is instantaneous for most accounts and you will receive a confirmation email with instructions to activate your account. For any account creation issues, you will receive onscreen prompts to contact the Examinations Unit. This review may require approximately five (5) business days to be reviewed and resolved. Please keep this information and the application period deadline in mind when creating your account.**

The following methods of payment are acceptable: major credit card, bank card associated with a bank account, or a prepaid debit card with a credit card logo which you may purchase online or at various retail outlets. If you are receiving or participating in certain forms of public assistance/benefits/programs, or are a veteran, you may qualify to have the application fee waived.

If you are requesting a fee waiver, you must, by July 29, 2026, submit documentation supporting your fee waiver request by mail to System Safety Specialist Trainee, Exam No. 6622, MTA New York City Transit, 149 Pierrepont Street, Brooklyn, NY 11201, Attn: Exam Administration, 3rd Floor, Room 3.600. You must include your full name, last 4 digits of your Social Security Number (SSN), your Applicant ID Number (if known), your online application confirmation number, and the exam title and number with your request. For fee waiver request documentation requirements, please refer to the Fee Waiver

Request Guide, which is accessible online at http://web.mta.info/nyct/hr/forms_instructions.htm and will be attached to this Notice of Examination during the application period.

You must complete the entire application by midnight, Eastern Time, of the last day of the application period. If you have questions about applying for this examination, you may contact the Examinations Unit at examsunit@nyct.com.

Application for Examination: Follow the online instructions, including those relating to the payment of fee and, if applicable, those found in the Special Circumstances Guide which is located in the "Special Test Accommodations" section below.

IMPORTANT: Your application submission confirms that you have read this Notice of Examination, including any dates and the requirements.

Application Fee: This fee is generally not refundable. Under special circumstances, you may be entitled to a refund. Please refer to the Department of Citywide Administrative Services ("DCAS") General Exam Regulation E.3.4 to determine if you are entitled to a refund. Please visit http://web.mta.info/nyct/hr/forms_instructions.htm to access the DCAS General Exam Regulations online. Application fee refund requests, along with any relevant supporting documentation, should be emailed to examsmakeups@nyct.com or mailed to the address in the "Correspondence" section below.

Special Test Accommodations: If you plan to request an alternate test date due to your religious observance or special test accommodations due to disability, please follow the instructions included in the Special Circumstances Guide, which is accessible online at http://web.mta.info/nyct/hr/forms_instructions.htm and will be attached to this Notice of Examination during the application period. An alternate test date due to religious observance must be requested no later than 15 days prior to the date on which testing is expected to begin. Special test accommodations due to disability must be requested no later than 30 days prior to the date on which testing is expected to begin.

Make-Up Tests: You may apply for a make-up test if you cannot take the test as scheduled for any of the following reasons:

1. Compulsory attendance before a public body; or
2. On-the-job injury or illness caused by municipal employment where you are an officer or employee of the City; or
3. Absence from the test within one week after the death of a spouse, domestic partner, parent, parent-in-law, sibling, child, or child of a domestic partner where you are an officer or employee of the City; or
4. Absence due to ordered military duty; or
5. A clear error for which the Examinations Unit is responsible; or
6. A temporary disability; or
7. Pregnancy, childbirth or a related medical condition.

To request a make-up test, submit your request with documentation of the special circumstances that caused you to miss your test (as attachments) by email to examsmakeups@nyct.com or by mail to the address in the "Correspondence" section below as soon as possible.

Late Filing for MTA New York City Transit Provisional Employees: Refer to the "Correspondence" section below to contact the Examinations Unit to determine the procedure for submitting a late application. You may submit a late application if you:

1. Are provisionally employed in the title for which the examination is administered and were absent from work for at least one-half of the application period and cannot apply for reasons such as vacation, sick leave, or military duty; or
2. Were appointed provisionally to the title for which the examination is administered after the application period closed but before the date on which testing is expected to begin.

CORRESPONDENCE:

Change of Contact Information: It is critical that you keep your contact information (i.e., telephone number, mailing address and email address) current with your employer. You may miss important information about your exam(s) or consideration for appointment or promotion, including important information that may require a response from you by a specified deadline, if we do not have your correct contact information. To update your contact information, follow the applicable instructions below:

Current employees must:

- Visit the employee portal at www.mymta.info to update your contact information through the "BSC" and
- Update this information on your Profile page in OASys by logging into your OASys account and navigating to your Dashboard, then your Profile tab at <https://a856-mtaexams.nyc.gov/OASysWeb/home>

External candidates must:

- Update this information on your Profile page in OASys by logging into your OASys account and navigating to your Dashboard, then your Profile tab at <https://a856-mtaexams.nyc.gov/OASysWeb/home>

Personal Information Update: If there are changes to your name and/or social security number you must use the Correction Form and follow all instructions for changing your name and/or social security number with the Examinations Unit. The following link will provide you with the MTA Correction Form: <https://www.mta.info/document/170711>.

All other correspondence should be sent to examsunit@nyct.com and must include "System Safety Specialist Trainee, Exam No. 6622" in the Subject. Alternatively, you can mail your correspondence to the following address:

System Safety Specialist Trainee, Exam No. 6622
MTA New York City Transit
149 Pierrepont Street
Brooklyn, NY 11201
Attn: Exam Administration, 3rd Floor, Room 3.600

TEST SITE REQUIREMENTS:

Your Admission Letter will be available on your Dashboard in OASys 14 days before the first date on which testing is expected to begin. A paper copy of the Admission Letter is your ticket for admission to the test.

Applicants **must** keep their email address **up to date**. Please refer to the "Correspondence" section above for instructions on how to update your email address and other contact information. **Warning:** You

are not permitted to enter the test site with cellular phones, smart watches, beepers, pagers, cameras, portable media players, or other electronic devices. Calculators are permitted; however, they must be hand-held, battery or solar powered, numeric only. Calculators with functions **other than** addition, subtraction, multiplication and division **are prohibited**. Electronic devices with an alphabetic keyboard or with word processing or data recording capabilities such as planners, organizers, etc. are prohibited. If you use any of these devices in the building at any time before, during or after the test, you may **not** receive your test results, your test score may be nullified, and your application fee will **not** be refunded.

You may not have any other person, including children, present with you while you are being processed for or taking the test and no one may wait for you inside of the test site while you are taking the test.

You are also not permitted to use on site any medical assistive devices, including those that give notifications or alerts, or that vibrate, without the prior express written authorization of the Examinations Unit. You can contact the Examinations Unit by email at: examsmakeups@nycct.com.

Required Identification: You are required to bring one (1) form of valid (non-expired) signature and photo bearing identification to the test site. The name that was used to apply for the exam must match the first and last name on the photo ID. A list of acceptable identification documents is provided below. **If you do not have an acceptable ID, you may be denied testing.** Acceptable forms of identification (bring one) are as follows: State issued driver's license, State issued identification card, US Government issued Passport, US Government issued Military Identification Card, US Government issued Alien Registration Card, IDNYC, Employer ID with photo, or Student ID with photo.

Leaving: You must leave the test site once you finish the test. If you leave the test site after being fingerprinted but before finishing the test, you will not be permitted to re-enter. If you disregard this instruction and re-enter the test site, you may not receive your test results, your test score may be nullified, and your application fee will not be refunded.

THE TEST RESULTS:

If you meet the education requirements and pass the competitive multiple-choice test, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by email of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list.

If you believe that your test results were rated incorrectly, you may submit an appeal of your score to the Examinations Unit through OASys. Your appeal must give specific reasons why your score should be higher. Your appeal may result in a higher or lower rating.

To access the appeal portal of OASys, please log into your OASys account at <https://a856-mtaexams.nyc.gov/OASysWeb/home> and use the following steps:

1. Navigate to the Dashboard for the Appeals tab
2. Click the NEW APPEAL button to create and submit your appeal
3. Select the exam from the Exam drop-down list, and
4. Select the exam part from the Exam Part drop-down list
5. Select the reason for your appeal from the Appeal Reason drop-down list (if applicable)
6. Enter the details of your appeal by providing specific reasons why your score should be higher

REQUIREMENTS TO BE APPOINTED:

Driver License Requirement: At the time of appointment, you must have a Motor Vehicle Driver License valid in the State of New York with no disqualifying restrictions that would preclude the performance of the duties of this title. If you have serious moving violations, a license suspension or an accident record you may be disqualified. This license must be maintained for the duration of your employment in the title.

Residency: New York City residency is not required for this position.

English Requirement: You must be able to understand and be understood in English to perform the duties and responsibilities of the position.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with any MTA agency.

ADDITIONAL INFORMATION:

System Safety Specialist Trainee Appointment Conditions: System Safety Specialist Trainee is a trainee class of positions subject to Rule 5.8.1 of Personnel Rules and Regulations of the City of New York, with a total probationary period of three years. At the end of two years of satisfactory probationary Trainee service (or one year probationary Trainee service with a Master's degree), resulting in satisfactory completion of the training program, employees in this class of positions will advance, without further examination, to the title of System Safety Specialist Level 1. The first year of service in the title of System Safety Specialist Level 1 will run concurrently with the third year of the probationary period in the System Safety Specialist Trainee title. Individuals who advance to the title of System Safety Specialist Level 1 must maintain their Driver License, as described above, for the duration of their employment in the title.

Training: You may be required to undergo a formalized training course during your probationary period. Failure to successfully complete the training course may result in termination.

Probationary Period: You will be required to complete a probationary period. If you do not successfully complete the probationary period, you may be terminated.

Application Receipt: You will be emailed a receipt immediately after you have applied for the examination. If you do not receive this receipt, check the "Junk", "Trash", or "Spam" folders for the primary email linked to your OASys account. If you are unable to locate the email, you can view a summary of the notification email by clicking the Notifications tab on your OASys dashboard. If you are still unable to locate the email, please email the Examinations Unit via the Contact feature available in OASys with a description of the issue, and include the exam number and your profile number located on your OASys Profile page. While on your Profile page, check that the email addresses you provided are correct and/or updated.

PENALTY FOR MISREPRESENTATION:

Any intentional misrepresentation on the application or examination may result in disqualification, even after appointment, and may result in criminal prosecution.

The General Examination Regulations of the Department of Citywide Administrative Services (DCAS) apply to this examination and are part of this Notice of Examination, and they are accessible through our website at http://web.mta.info/nvct/hr/forms_instructions.htm

MTA New York City Transit is an Equal Opportunity Employer.

Title Code No. 35500; The Rapid Transit Railroad Service; Group II - Per Annum Positions

Application Period Opened: 6/1/2026