

Bus Mechanic's Helper (C/Maintainer's Helper)

Location: Various Full/Part

Time: Full-Time

Regular/Temporary: Regular

To officially apply, you **MUST** submit your application here: <https://forms.office.com/g/Zqaphhpzwh>

Job Information:

Last Date of Filing: Until Filled

Authority: Manhattan and Bronx Surface Transit Operating Authority (MaBSTOA) & MTA Bus Company

Department: Buses

Division/Unit: Maintenance

Reports to: Supervisor

Work Location: Various

Hours of Work: Various

***Qualified applicants will be randomly selected and scheduled to take the test/assessment as vacancies occur.**

Compensation:

Salary Range: The current minimum salary for Cleaner/Maintainer's Helper is \$20.89 per hour for a 40-hour work week increasing to \$34.82 per hour in the sixth year of service. These rates are subject to change. The benefits of this position include, but are not limited to, night and weekend salary differentials, paid holidays, vacation and sick leave, a comprehensive medical plan and a pension plan.

Responsibilities:

Cleaner/Maintainer's Helpers clean, sweep and wash buses, depots, garages, shops and other MaBSTOA/MTA Bus Company facilities. They move refuse containers, pallets and other items using forklifts; operate powered/vehicle sweepers; and perform related work.

Cleaner/Maintainer's Helpers may be promoted to the title of Maintainer's Helper, in seniority order, without further examination.

Maintainer's Helpers assist in the maintenance, installation, inspection, testing, alteration and repair of buses and electromechanical equipment. They clean and lubricate bus parts; move bus parts and equipment using forklifts, hi-los, hoists, hand-trucks and conveyors; measure tire pressure and change flat tires; check and maintain fluid levels of engine oil, batteries, radiators and windshield washer reservoirs; fuel buses; drain waste oil; sandblast parts; drive buses and trucks; and perform related work.

Some of the physical activities performed and environmental conditions experienced are: working outdoors in all weather conditions; walking on slippery surfaces; reading gauges in dimly-lit areas; climbing and descending ladders; wearing required personal protective equipment; using both hands to work overhead for extended periods of time; responding to audible signals, such as alarms, bells, horns, whistles; responding to visual signals; distinguishing colors; using manual equipment; and lifting and carrying heavy equipment.

Special Working Conditions: Cleaner/Maintainer's Helpers may be required to work various shifts including nights, Saturdays, Sundays, and holidays.

(This brief description does not include all of the duties of this position.)

How to Qualify (Continued on page 2): When you apply, you must meet the following requirements:

1. Two years of full-time experience performing or assisting in the performance of inspections, installations, alterations, maintenance, testing or repairs of bus, truck, automotive or aircraft electro-mechanical components including bodies, engines, transmissions, brakes, electrical or air conditioning systems, or related components or systems; **or**

How to Qualify

2. Graduation from a vocational high school with a major course of study in automotive maintenance, or a closely related field; **or**
3. Graduation from a recognized trade school or technical school with a major course of study in automotive mechanics, or a closely related field, totaling at least 600 hours; **or**
4. An associate degree or higher from an accredited college of university in automotive mechanics or a closely related field.

If you have qualifying part-time experience, it will be credited on a prorated basis.

Selection Method / Admission Letter:

Candidates may be asked to participate in one or more of the following: an education and experience test, a written assessment, a practical skills assessment and/or a structured interview.

Applicants must keep their contact information (email, mailing, phone) up to date. The contact information you entered in your online profile with the MTA will be used to contact you. You can update your address and other contact information by logging into your MTA profile or by sending an email to examsunit@nyct.com.

Equal Employment Opportunity:

MTA is an Equal Opportunity Employer, including veteran status and individuals with disabilities. The MTA encourages qualified applicants from diverse backgrounds and experiences, including military service members, to apply.

Requirements to be Appointed

Driver License Requirement: At the time of appointment, you must possess a Motor Vehicle Driver License valid in the State of New York.

Within 14 days of appointment, you must obtain a Learner Permit for a Class A or a Class B Commercial Driver License (CDL) valid in the State of New York with a passenger endorsement and no airbrake restrictions, or any other disqualifying restrictions. Additionally, a Class A or Class B CDL valid in the State of New York with a passenger endorsement, no airbrake restrictions, and no other disqualifying restrictions must be obtained within 120 days of appointment, or your employment will be terminated. If you have serious moving violations, a license suspension, or an accident record, you may be disqualified.

The Class A or Class B CDL with a passenger endorsement, no airbrake restrictions and no other disqualifying restrictions must be maintained for the duration of your employment in the title. Such license must not include any restrictions which would preclude the performance of Cleaner/Maintainer's Helper work.

Commercial Motor Vehicle Driving Experience in the Military or New York National Guard: If you are an active member or former member (discharged in the past year) of the military or New York National Guard and have experience driving a Commercial Motor Vehicle in the military or New York National Guard, you may be eligible for a waiver of the New York State commercial driving skills test through the New York State Department of Motor Vehicles. If you believe that you may be eligible for this waiver, you must apply for the waiver through the New York State Department of Motor Vehicles.

Medical Requirement: Medical guidelines have been established for the position of Cleaner/Maintainer's Helper. You will be examined to determine whether you can perform the essential functions of the position. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable such person to perform the essential functions of the job.

Drug Screening Requirement: You must pass a drug screening in order to be appointed, and if appointed, you will be subject to random drug and alcohol tests for the duration of your employment. Additionally, if you have tested positive on a drug or alcohol test or had a refusal to test during pre-employment or while employed by a Federal DOT-regulated employer during the applicable period, you must have completed the Substance Abuse Professional (SAP) evaluation, referral and education/treatment process required by federal law in order to be appointed to this safety-sensitive position.

Residency: New York City residency is not required for this position.

English Requirement: You must be able to understand and be understood in English to perform the duties and responsibilities of the position.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with MTA MaBSTOA and MTA Bus Company.

Additional Information:

Probationary Period: You will be required to complete a probationary period. If you do not successfully complete the probationary period, you may be terminated.

Training: You may be required to undergo a formalized training course during your probationary period. Failure to successfully complete the training course may result in termination.

How to Apply:

If you meet the qualification requirements above, you can submit an online application by clicking the MS Forms link below. Make sure that you completely fill out the form and submit it when you are finished.

<https://forms.office.com/g/ZqaphhpzwH> (Same as on first page)